



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham-pc.gov.uk

MINUTES of the Full Council's General Meeting of the Warnham Parish Council held on Tuesday 15th September 2026 at 19.45pm in the Parish Rooms, St Margaret's Church, Warnham

Members:

Cllr Sally Pavey (SP) (C) (P)	Cllr Lewis Sage (LS) (A)
Cllr Fiona Robinson (FR) (A)	Cllr Ian Gurling (IG) (VC) (P)
Cllr Richard Smith (RS) (P)	Cllr Gregg Maxam (GM) (P)
Cllr Sarah Williams (SW) (P)	

In attendance: There were one members of the public (MOP).

Also present: CClr Colin Minto, DCllr Ross Dye

FC3426 Apologies for absence –
None for this meeting.

FC3526 Declarations of Interest:
Cllr IG declared in interest in the School. Cllr GM declared an interest in the Cricket Club. Cllr SP declared an interest in all matters Gatwick, CAGNE and CPRE. Cllr FR and SW both declared an interest in Wild about Warnham.

FC3626 Public Participation
Nothing for this meeting.

FC3726 To receive updates and reports from the County and District Councillor.

- Cllr Colin Minto sent in his apologies prior to the meeting.
- DCllr Ross Dye sent in his report prior to the meeting and is listed at the end of the minutes. DCllr RD provided an update on the boundary changes between Warnham and Rudgwick Parish Councils. Cllr SP stated that Rudgwick PC had issued a statement saying that Warnham PC agreed to the changes was false and had asked for the council to issue a new statement. DCllr RD stated that there are currently four different maps floating around. DCllr RD mentioned that there are meetings for HDC set for 28th September and 7th October to discuss the matter. Cllr SP asked if the PC could attend and speak. DCllr RD mentioned he would find out and inform the council. DCllr RD spoke about HDC's scheme of delegations in relation to planning applications. There will be two schedules to help reduce the amount of applications going to committee. More information on this will be released to the clerks.

FC3826 Minutes of Previous meeting.
Council received, approved and accepted any recommendation from the minutes of the following committees:

- Full Council held on the 21st July 2026 and 28th July 2026
- Planning and Highways Committee held on the 21st July and 1st September 2026

c. Finance Committee held on the 1st Sept 2026

It was UNANIMOUSLY agreed that the Council accept and approve any recommendations and minutes as a true record of the meetings.

FC3926 To consider any urgent matters arising from the last meeting on the 21st July 2026 that cannot wait until the next meeting

- i. To receive any updates from external committees/meetings attended by the Clerk or Councillors.
None for this meeting.
- ii. To receive an update on the Cricket Lease – Update to follow for the next full council.
- iii. To receive any updates on Watershed matters – Cllr RS mentioned that he had completed a report and asked whether the council would like a schedule of works to gain one quote for the work needed. Cllr SP suggested going ahead with a schedule of works and to obtain one quote. ***It was UNANIMOUSLY agreed that the Council move forward with obtaining one quote and a schedule of works.***
- iv. To discuss launching the 2026 Community Awards – Cllr SP suggested launching the awards from 20th October 2026 with a deadline of 15th December for announcement on 19th January 2027. ***It was UNANIMOUSLY agreed that the Council launches the Community Awards***
- v. To discuss formulating a Business Plan – Cllr SP asked for the Clerk to formulate a Business Plan. ***It was UNANIMOUSLY agreed that the Council would produce a business plan.***
Action: The Clerk
- vi. To discuss and determine action on an Affordable Housing Need Survey - Item to be deferred to the next meeting to discuss the NHP.
- vii. To receive and approve the External Auditors Report for 25/26 – The clerk provided the external auditors report. The councillors had no further comments on the report. ***It was UNANIMOUSLY agreed that the Council duly note the report and approve it.***

DCllr RD left the meeting at the 20.31pm

- viii. To discuss Celebrating the 1550th Anniversary of Sussex – The members discussed the matter and concluded that they would not be doing anything for next year. The clerk was asked to put the information on social media, should anyone from the community wish to take on the celebrations.

Cllr Ross Dye HDC Report to WPC – 15/09/26

My report for this evening's meeting is as follows:

1. Community Governance Review. HDC's Community Governance Review 2nd Consultation closed on 7th September. The committee meets on the 28th September to consider the results of this consultation and recommend changes to parish governance to go before HDC's Full Council on the 7th October. As previously advised, the only change involving Warnham Parish is a proposal to change the Rudgwick/Warnham boundary around Rowhook which would see part of Rudgwick parish move into Warnham. My understanding is this is broadly agreed by both parishes, but Rudgwick have queried

exactly where the boundary line should be drawn. Committee papers for the 28th Sept meeting should be out by the end of this week.

2. Local Government Reorganisation. No doubt WPC are already aware that Central government have placed LGR under review which is adding further uncertainty and delay to the process. There is an HDC Cllr briefing later this week which may shed more light on what is happening but the expectation is that HDC and WSCC will continue as currently constituted for the foreseeable future and that HDC elections will go ahead as expected in May next year.
3. Local Plan. HDC's consultation on the main modifications is now closed and we await the results of this consultation. The hearing sessions for the examination of the Horsham Local Plan 2023-2040 will resume on Tuesday 13th October for up to 8 days.
4. Next Local Plan. As previously advised HDC have been tasked with starting the next local plan running until 2045 and a call for sites consultation has now closed and we await news of what has come forward.
5. DC/25/1155. Sally and I have been exchanging emails about this application and the follow-up since it's approval by HDC. The S106 agreement is being negotiated and I've asked about parish involvement in the management and maintenance of both the car park and children's play area. If available, I'll give a further update at the Parish Council meeting.
6. Capitol Theatre Refurbishment. Work is progressing and we believe this is still on schedule to re-open as expected in time for this year's panto which is Dick Whittington
7. Swan Walk Closure. Most of Swan Walk is now open with the exception of a few shops closest to the old Wilkinson store site.

The Public folder can be accessed through [Sept 26](#) where you will be able to find all the supporting documents relating to this meeting.

With no further business the meeting closed at 8.45pm

Chairman..... Date.....

Please note that under the LGA 1972, Sch 12, para 41(1) council minutes are published in DRAFT form and therefore ARE subject to CHANGE, should they require any changes. Changes include and not excluding any obvious errors within the minutes or the record of a resolution is incorrect in which case the error should be corrected IN the minutes at the next meeting at the next FULL COUNCIL meeting. Charles Arnold Baker Local Council Administration 13th Edition.

**** Please Note that minutes will not be displayed in the notice boards anymore. All minutes can be found on the website www.warnham-pc.gov.uk. If you require a copy of the minutes please contact the Clerk who will arrange either an electric version or postal version to be sent to you****