



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham.org.uk

MINUTES of the Finance Committee Meeting of the Warnham Parish Council held on Tuesday 3rd February at 7.45pm held via Teams

Members:

Cllr Sally Pavey (SP)	(P)	Cllr Fiona Robinson (FR)	(P)
Cllr Ian Gurling (IG)	(A)	Cllr Lewis Sage (LS)	(P)
Cllr Gregg Maxam (GM)	(P)	Cllr Richard Smith (RS)	(P)

In attendance: Mrs Shaw (Clerk)

Also present: There were no members of the public (MOP) for this meeting.

- FC3925 Apologies for absence:
Cllr IG gave their apologies prior to the meeting and were duly accepted by the members.
- FC4025 Declarations of Interest:
Cllr SP declared an interest in all matters CAGNE and Gatwick. Cllr GM declared an interest in the Cricket Club. Cllr FR declared an interest in Wild About Warnham.
- FC4125 Public Participation
Nothing for this meeting.
- FC4225 To consider any urgent matters arising from the last meeting on the 2nd December 2025 that cannot wait until the next meeting
- To discuss charging for using of the Football Pitch
The members discussed applying charges to football pitch. Historically, the council hasn't charged for usage. The members considered that the Parish should recover the costs of maintaining the field (grass cutting, ditch maintenance). Cllr LS would prepare a schedule of the annual costs for the football pitch in order to prepare a draft plan and circulate.
The members requested that the clerk reach out to the current user to put the proposal to them. ***It was UNANIMOUSLY agreed to contact the current user and open up discussions relating to charges.*** ***Action: Clerk and Cllr LS***
Cllr IG joined the meeting at 19.55pm
 - To discuss any grant applications
The clerk updated the members on any grants applications that had been received. One had been received for £280 for a new Grit Bin to Warnham Primary School playground the other from 4Sight Vision Support £340. ***It was UNANIMOUSLY agreed to approve the respective grant applications.***

c. Position of Environmental Officer

With the imminent retirement of the EO, there is an urgent need to re advertise for the position across the Social media groups, Facebook. Cllr LS suggested to extend the advertising to include Indeed - the recruitment app and he will post on the app on behalf of the parish.

Action: Clerk and Cllr LS

d. Parish Lock up Storage unit

The clerk had received details of the availability of a converted barn at Broomlands Farm, part of the Warnham Estate that is being sub divided into different sized areas according to customer requirements. Units will be partitioned but will need to be fitted out with workshop benching, power sockets and shelving. With little details available at this time re rental costs, it was agreed that it was first necessary to view the barn to decide next steps.

Action: Cllr IG

FC4325 To approve the councils finances for January 2026

- i. Payments for approval since the 1st January 2025 £ 15,803.03
- ii. Transfers for approval since the 1st January 2025 £15,000.00
- iii. Bank Reconciliation for January 2026 at the time of publication of the agenda. Full accounts will be completed prior to the meeting.
Lloyds Treasure Account : £ 8,088.20
Lloyds Bus Bank Account: £50285.50
Lloyds Deposit Account: £34128.85

It was UNANIMOUSLY agreed to approve the payments and bank reconciliations for January 2026. The documents will be signed by two councillors at the next full council meeting.

With no further business the meeting closed at 20.34pm

Chairman..... Date.....