



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham-pc.gov.uk

MINUTES of the Full Council's General Meeting of the Warnham Parish Council held on Tuesday 18th November 2025 at 20.00pm in the Parish Rooms, St Margaret's Church, Warnham

Members:

Cllr Sally Pavey (SP) (C) (P)	Cllr Lewis Sage (LS) (P)
Cllr Fiona Robinson (FR) (P)	Cllr Ian Gurling (IG) (VC) (P)
Cllr Tom Bickford (TB) (A)	Cllr Richard Smith (RS) (P)
Cllr Sarah Williams (SW) (P)	Cllr Gregg Maxum (GM) (A)

In attendance: There were no MOP's present. DCllr James Brooks and CCllr Christian Mitchell were present.

Also present:

FC3325 Apologies for absence –

Cllr GM sent in their apologies prior to the meeting and were duly accepted. Cllr TB was absent from the meeting. DCllr Greenwood and DCllr Youtan sent in their apologies prior to the meeting.

FC3425 Declarations of Interest:

Cllr FR declared an interest in Wild about Warnham. Cllr IG declared an interest in School. Cllr SP declared an interest in all matters relating to Gatwick and CAGNE.

FC3525 Public Participation

DCllr JB gave a detailed update on the matter of devolution and the progress of the Horsham Town Council. The members asked any questions of both CCllr and DCllr. The Clerk thanked DCllr JB for attending.

CCllr and DCllrs left the meeting at 20.44pm

FC3625 To receive updates and reports from the County and District Councillor.

There were no reports sent in for this meeting.

FC3725 Minutes of Previous meeting.

Council received, approved and accepted any recommendation from the minutes of the following committees:

- Full Council held on the 21st October 2025
- Planning and Highways Committee held on the 21st October 2025 & 4th November 2025
- Finance Committee held on the 4th November 2025

It was UNANIMOUSLY agreed that the Council accept and approve any recommendations and Full Council minutes as a true record of the meetings.

To consider any urgent matters arising from the last meeting on the 21st October 2025 that cannot wait until the next meeting

- i. To receive any updates from external committees/meetings attended by the Clerk or Councillors.
Cllr SW stated that she attended the Weald Meeting to discuss the Incinerator.
Cllr SP stated that she attended the WSALC AGM and asked for Katie Bourne Police Commissioner, to be invited to the PC's Annual Meeting in 2026. Cllr SP also mentioned about Lost Wood and wondered whether they would take on Gregson Wood. The Clerk will take this forward and report back. Cllr SP mentioned that she noted the attendance was down on Remembrance Sunday and noted how disappointed she was. **NOTED**
- ii. To discuss the Warnham Parish Community Award
Cllr SP stated that the Warbler will feature the Award. Cllr LS will help to set up the form on line via Survey Monkey. The Clerk will place the Award and T's & C's on the website. **NOTED**
- iii. To discuss resurfacing the footpath from Church Street and School – The Clerk informed the members that WSCC Highways had the repair work at 126th on the list of works. The Parish Council were not happy with the fact that it is so low on the WSCC Highways list. The Parish Council would like to take the work on and have asked the clerk to obtain quotes. The clerk hopes to get all the quotes in for the finance meeting on the 2nd December. **NOTED.**
- iv. To discuss community parking during school events
The Parish Council had sustained comments in relation to the parking situation caused by the school's recent event. Many parents parked in the way of driveways or caused. The Parish Council reached out to the school and PTFA to ask for assistance. The PTFA stated that they do advise people attending to park sensibly. They will include it on the tickets. The PTFA and Parish Council are not responsible for how people park, but wished to remind people to be mindful of the community.
- v. To provide an update on the Community Highways Scheme
Cllr SP stated that the Parish Council had discussed this during a Planning & Highways meeting. The Council had invited a WSCC Highways Officer to attend the meeting on the 16th December, where it will be discussed further. **NOTED**
- vi. To discuss and determine action for a grant for Fundraising Enquiry: London Marathon 2026 for St Catherine's Hospice. The Parish Council had received a grant for St Catherine's Hospice. Cllr LS proposed awarding the grant, Cllr RS seconded the proposal . ***It was UNANIMOUSLY agreed that the Council would grant £250.00 towards the Hospice.***
- vii. To discuss moving reserves into another savings account
The Chair of Finance informed the members that the amount from the FSCS was going up to £120k. The council stated that there was no need in moving monies. **NOTED**
- viii. Road Closure for Halloween – Cllr LS mentioned about closing the road for Halloween. The council was in support of the idea and asked for Cllr LS to find out more information. **NOTED**
- ix. School Bus Services – Cllr IG informed the members that he had followed a thread on FB about School Buses and wondered whether the PC could offer a similar service. Cllr SP suggested Cllr IG doing a business case for a future meeting. **Action : Cllr IG**

Item FC3525 Reports from CCllr and DCllr.

Report to Warnham Parish Council

Cnty Cllr Christian Mitchell

Tuesday, 18 November 2025, 8:00pm

Devolution

HM Government's position on local government reorganisation in West Sussex and East Sussex and devolution is awaited. The Government announced on 28 October 2025 that the county of Surrey will have two unitary councils.

Winter readiness on the highway – Parish information briefing session

This is on Wednesday, 19 November 2025 at 10:30am to 11:30am on video (*MS Teams*).

Business of the County Council

Full Council last met on Friday, 17 October 2025 at 10:30am [here](#).

The next meeting of full Council is on Friday, 12 December 2025 at 10:30am [here](#).

ENDS

DCllr Report

Parish Council Report – November 2025

Local Plan Update

Horsham District Council has formally written to Planning Inspector Luke Fleming to request the re-opening of the Horsham District Local Plan examination, citing changes in circumstances since the original hearings in December 2024.

The Council's submission highlights a major shift in the regulatory landscape following Natural England's recent withdrawal of its Water Neutrality Position Statement. This policy had significantly constrained development across the District for just over four years. With its removal, site promoters are no longer required to provide bespoke water neutrality solutions, removing a key barrier to progress.

In addition, the Council has submitted updated evidence under the Duty to Co-operate, addressing concerns raised during the initial examination hearings. Many of the Inspector's earlier findings were closely tied to the now superseded water neutrality requirements, which it believes means they are no longer relevant.

The Council's letter also references recent guidance from the Secretary of State to the Planning Inspectorate, which urges Inspectors to adopt a more flexible approach to accelerate the delivery of Local Plans.

In light of these developments, the Council is calling for the examination hearings to be re-opened so that the Local Plan can move forward without further delay.

For more information please visit:

<https://www.horsham.gov.uk/planning/local-plan/local-plan-examination/Latest-News-from-Local-Plan-Examination>



Food Waste Collections

Food waste collections are coming to the Horsham District! We will be adding weekly food waste recycling collections to your bin collections in spring 2026.

Collections are due to start from March 2026 and the exact date will depend on where in Horsham District you live. Your refuse and recycling collections will continue as usual every other week: these new food waste collections are an additional service.

We will be writing to all households in January 2026 about how the service will work and delivering starter packs to all households from February 2026. You will receive a 23-litre grey bin with an orange lockable lid, a 5-litre internal kitchen caddy, an instructional leaflet and a roll of liners to get you started.

[Find out more about food waste collections](http://www.horsham.gov.uk/foodwaste)

Christmas Bin Collections

There will be no collections on Christmas Day, Boxing Day or New Year's Day. Our crews will be working on Saturday 27 December, Saturday 3 January and Saturday 10 January to catch up. Your waste and recycling collections will be back to the normal schedule from Monday 12 January.

Garden waste collections will be suspended from week commencing 22 December and will resume on 6 January. We will continue to empty all dog bins and litter bins throughout the District during Christmas week.

Click the button below to view your personalised collections calendar or download the Horsham District Council app to get collection reminders straight to your phone,

[Check your bin calendar](#)



Christmas Launch Party

Enjoy our Christmas Launch Party in collaboration with Your Horsham from 4pm to 9pm on **Friday 21 November**.

The lights will be on across Horsham Town Centre and visitors can enjoy music, festive markets, late night shopping and our special one night only Christmas trail with prizes and much more. We are also expecting a visit from Father Christmas himself!

For more event details [visit the Your Horsham website](#)

Christmas Events

As part of a series of Christmas events, there will be a special Christmas Friday Lates on 19 December, Christmas choirs will perform on the Carfax Bandstand every Saturday from 29 November to 20 December, and there will a Christmas-themed family trail at Horsham Museum.

For more details and a full list of events, please visit:

[Christmas events | Horsham District Council](#)

White Ribbon Campaign

Horsham District Council is supporting the nationwide White Ribbon Campaign this year, with councillors and officers being encouraged to sign the White Ribbon pledge to end domestic violence towards women and girls. Those signing up to the pledge will promise to never commit, condone or stay silent about violence towards women and girls.

This year the theme for White Ribbon Day is **#wespeakup** to end violence against women and girls. The White Ribbon movement engages men specifically to challenge the attitudes and behaviours that lead to men's violence against women.

The focus of the campaign is on men changing their behaviours and having the courage to challenge other men on their words and actions to ensure intervention before harmful attitudes and behaviours towards women and girls takes place. The campaign recognises that not all men are violent, but that we can all play a role in preventing violence against women and girls.

White Ribbon Day this year falls on **Tuesday 25 November** when a vigil will be held on the Carfax bandstand in Horsham from 6pm to 7pm, to which everyone is invited.

Additionally, on Saturday 22 November, West Sussex Women's Institute will have a stall in the Carfax market promoting the wearing of white ribbons and raising awareness about the campaign.

You can become an ambassador for the campaign here: <https://www.whiteribbon.org.uk/ambassadors-find-out-more>

And you can sign the promise here: <https://www.whiteribbon.org.uk/promise>

Females can become champions of the campaign. As a Champion your role will be to promote and support the campaign and to encourage men to sign the promise. You can sign up to becoming a Champion here: <https://www.whiteribbon.org.uk/champions-find-out-more>

You can find out more about the campaign here: <https://www.whiteribbon.org.uk/>.

The Public folder can be accessed through **[Nov 25](#)** where you will be able to find all the supporting documents relating to this meeting

With no further business the meeting closed at 21.09pm

Chairman..... Date.....