



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham-pc.gov.uk

MINUTES of the Planning & Highways Committee Meeting of the Warnham Parish Council held on Tuesday 3rd June 2025 at 7.00pm held in the Parish Rooms, St Margaret's Church, Warnham.

Members:

Cllr Fiona Robinson (FR)	(A)	Cllr Gregg Maxam (GM)	(P)
Cllr Tom Bickford (TB)	(A)	Cllr Sally Pavey (SP)	(P)
Cllr Ian Gurling (IG)	(P)	Cllr Sarah Williams (SW)	(P)
Cllr Lewis Sage (LS)	(P)	Cllr Richard Smith (RS)	(P)

In attendance: Mrs Shaw (Clerk),

Also present: One member of the public was in attendance.

PH0925 Apologies- Cllr FR sent in her apologies prior to the meeting and were duly accepted. It was noted that Cllr TB were absent.

PH1025 Declarations of Interest –
Cllr GM declared an interest in the Warnham Cricket Club. Cllr IG declared an interest in the School. Cllr SP declared an interest in all matters related to CAGNE and GATWICK.

PH1125 Public Session-
The MOP had nothing to add to the meeting.

PH1225 Urgent Matters –

- Contamination of the Broomswick Stream
Cllr LS provided the members with an update on the situation with Broadbridge Heath PC's Ducky Pond. BBH PC stated that they had had the water tested and could not find anything to suggest it was sewage. Cllr LS stated that BBH PC would be happy to conduct further testing following a heavy storm. Field Place would be happy to provide any testing and suggested that testing was done after a heavy storm. Cllr LS will provide a further update once he has the results back from Field Place. **NOTED**
- TRO Application – The Clerk updated the members on the movement of the application. The Clerk and Chair held a meeting with WSCC Highways Officers to discuss the TRO – which is to now be a Community Highways Scheme. The Officers provided the council with a map locating seven sites for new signage to go up. They also stated that the whole scheme will cost in the region of £52K. This amount would be fully funded by the Parish Council. The Parish Council will need to get the application in by the end of July, for possible delivery 18 months onwards. The members discussed how the council will fully fund the scheme. The Clerk informed them that there is currently £33k in the 95 days saving account, which the council can build on this year and next year. The VAT reclaim will be in the region of £8k which will go towards the funding. The Clerk stated that council would be minded to raise the precept up by 5% for 26/27. There was suggestion that the council would hold a public meeting to address all these points once the application has been submitting. Cllr SP stressed that the school really needs to produce a school traffic plan which will help support the application. Cllrs stated that they would approach the head and take it from there.
- SID's – Cllr RS asked for an update on the SIDs for the three new locations. The Clerk informed him that during the highways meeting, she asked about them. The WSCC Officer stated that he was going

to check on the locations and confirm, but the council could go ahead and order them. **Action: The Clerk**

- d. Application for CIL Grant – The Clerk updated members. She confirmed that the grant for CIL had been completed and sent in to HDC. She will update the members as soon as anything comes in. The Clerk stated that the application was for funding for the new Historical Signage for the Parish. Cllr SP stated that the signs will need to go on private land and would approach the land owners.
- e. Oak Tree – Playground – The Clerk stated that she had instructed to have an in depth survey done on the decline of the Oak Tree within the Playground. The report had not come in in time for the meeting but would add to the next Full Council agenda. The likelihood would be that in the interest of the public, the tree would have to be removed. The member stated how sad they were at this, but noted that public safety comes first. Nothing would be discussed or actions until the report was in. **NOTED.**

PH1325 Compliance Cases –
There were no Compliance Cases for discussion in the meeting.

PH1425 Appeal Cases –
There were no appeal cases to report.

PH1525 Highways and Traffic Issues –
a. Cllr SW mentioned that there was a new caravan in Lucus Road. Cllr SP reported this one and spoke to the WSCC Officers about it, who stated that they would see it once they had finished. There is another caravan in the layby. However, this has been reported but cant be moved because it is not hitched to a vehicle. Cllr SW also mentioned about the cars parking in Tillets Lane. The council how frustrating it is to see that residents are not being considerate towards other residents. Cllr IG suggested pinning the post on FB. Cllr SP stated that the council will need to produce the survey to the planning application for Knob Hill, to ask for more parking. **Action: The Clerk and Councillors**

Cllr SP joined the meeting at 19.25pm

PH1625 Planning Applications

Application No: DC/25/0821
Date decided: 15th May 2025
Site Address: Cidermill Farm Knob Hill Warnham West Sussex RH12 3SN
Description of Works: Variation of condition 1 of previously approved application reference DC/24/1481 (Demolition of existing side and rear extensions and erection of a two storey rear extension, side and front porches and a detached garage with two car bays and sleeping quarters above) regarding changes to roof plan.
Decision: **The Parish Council have no further comments on this planning application and therefore recommend that HDC Planning to make the final decision.**

Application No: DC/25/0168
Date decided: 23rd May 2025
Site Address: Trueloves Field Marches Road Kingsfold West Sussex
Description of Works: Approval of details reserved by condition 5 to approved application DC/24/1179

Decision: The Parish Council have no further comments on this planning application and therefore recommend that HDC Planning to make the final decision.

Application No: DC/25/0592

Date decided: 12th May 2025

Site Address: Northlands Business Park Bognor Road Warnham West Sussex RH12 3SH

Description of Works: Demolition of former piggery building and 2no. garage structures. Construction of building comprising seven commercial business units.

Decision: The Parish Council have no further comments on this planning application and therefore recommend that HDC Planning to make the final decision.

Application No: DC/25/0922

Date decided: 3rd June 2025

Site Address: Land East of Guildford Road Broadbridge Heath Horsham

Description of Works: Prior notification for the erection of a general purpose agricultural building.

Decision: The Parish Council have no further comments on this planning application and therefore recommend that HDC Planning to make the final decision.

Applications Decided

Application No: DC/25/0497

Date decided: 22nd May 2025

Site Address: Land at Marches Road Warnham West Sussex

Description of Works: Change Of Use of land for the siting of 2no. static caravans, 2no. touring caravans for human habitation to be occupied by Gypsies and Travellers, with associated parking, relocation of existing access and erection of day room. (Retrospective).

Decision: Application REFUSED

Parish Council Comments: DC/25/0497 – Land at Marches Road, Warnham, West Sussex
Proposal: Change of use of land for the siting of 2no. static caravans and 2no. touring caravans for human habitation (Gypsy and Traveller site), with associated parking, relocation of existing access and erection of a day room. (Retrospective)
Decision: *Refused by Horsham District Council on 22nd May 2025*
The Parish Council noted with satisfaction that Horsham District Council has refused this application. We are pleased that the concerns raised by both the Parish Council and the local community, particularly regarding the impact on the countryside, access safety, and policy non-compliance have been acknowledged in reaching this decision. We trust that enforcement action will now follow in a timely and proportionate manner to ensure the integrity of the planning process is maintained.

Application No: DC/25/0364

Date decided: 21st May 2025

Site Address: Warnham Cricket Club Church Street Warnham Horsham West Sussex RH12 3QW

Description of Works: Replace the existing small paved area to the front and steps up into the pavilion with a larger paved patio area which will provide wide level and step free level access into the pavilion.

Decision: Application PERMITTED

Please note that under the LGA 1972, Sch 12, para 41(1) council minutes are published in DRAFT form and therefore ARE subject to CHANGE, should they require any changes. Changes include and not excluding any obvious errors within the minutes or the record of a resolution is incorrect in which case the error should be corrected IN the minutes at the next meeting at the next FULL COUNCIL meeting. Charles Arnold Baker Local Council Administration 13th Edition.

The Public folder can be accessed through [June 25](#) where you will be able to find all the supporting documents relating to this meeting.

With no further business the meeting closed at 19.52pm

Chair..... Date.....