



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham.org.uk

MINUTES of the Finance Committee Meeting of the Warnham Parish Council held on Tuesday 6th May at 7.45pm held in the Parish Rooms, St Margaret's Church, Warnham

Members:

Cllr Sally Pavey (SP)	(P)	Cllr Fiona Robinson (FR)	(P)
Cllr Ian Gurling (IG)	(P)	Cllr Lewis Sage (LS)	(A)
Cllr Gregg Maxam (GM)	(A)	Cllr Richard Smith (RS)	(P)

The meeting started at 20.07pm following on from the Planning & Highways meeting.

In attendance: Mrs Shaw (Clerk)

Also present: There was one member of the public (MOP) for this meeting.

FC010525 Apologies for absence:
Cllr GM gave his apologies prior to the meeting and were duly accepted. Cllr LS was absent.

FC020525 Declarations of Interest:
Cllr SP declared an interest in Gatwick and CAGNE related matters. Cllr FR declared an interest in Wild About Warnham and Cllr IG declared an interest in the School.

FC020525 Public Participation
The MOP addressed the members and asked their view on the devolution process. They spoke about the council ascertaining HDC owned assets within Warnham. The members confirmed that they had already started the process with the Village Hall Car Park but would not include the Allotments. The MOP also informed the members that a land standing member of the Cricket Club had passed away and wanted to make the council aware of that.

The MOP left the meeting at 20.30pm

FC030525 To consider any urgent matters arising from the last meeting on the 1st April 2025 that cannot wait until the next meeting

For council to discuss any matters considered urgent.

- i. To receive and accept the End of Year Internal Audit Report 24/25
The Clerk had circulated the End of Year Audit Report prior to the meeting. The members NOTED the report and had nothing further to add to it. **NOTED. It was UNANIMOUSLY agreed that the Finance Committee accept and recommends approval to Full Council for the End of Year Internal Audit Report 24/25.**
- ii. To receive and accept the End Of Year Documents

The Clerk had circulated the End of Year Audit Documents prior to the meeting. The members NOTED the AGAR and had nothing further to add to it. **NOTED. It was UNANIMOULSY agreed that the Finance Committee accept and recommends approval to Full Council for the End of Year AGAR for 24/25.**

- iii. To receive and note the Playground Inspection Report and to authorise any works necessary.

The Clerk had circulated the playground report prior to the meeting and confirmed that it was an third party company as instructed by Cllr FR. The clerk confirmed that the report had been sent to the ground staff who will be actioning and or monitoring any works needed. The Clerk also informed the members that Eibe will be conducting an onsite meeting with the ground staff on the 15th May, to go through any outstanding works from their report. **NOTED.**

- iv. To note the donations received from Warnham Park Estate and Chordline towards the Parish Day Event on 13th July 2025.

It was noted that donations has been received from Warnham Park Estate, Chordline and Field Place. The Chair of council will send out thank you letters after the event, but the members expressed their immense thanks for the kind donations. **NOTED.**

FC0040525 To approve the councils finances for April 2025

- v. Payments for approval since the 1st April 2025 £12,134.81 of at the time of publication of the agenda.
- vi. Bank Reconciliation for April 2025 at the time of publication of the agenda. Full accounts will be completed prior to the meeting.
Lloyds Treasure Account : £ 46,972.93
Lloyds Bus Bank Account: £56,758.09
Lloyds Deposit Account: £33,046.62

The Clerk informed the members that there may be potential tree surgery expenses, due to the Oak Tree in the Playground. It is nearing the end of it's life and may need to be removed due to safety concerns. The Clerk will update the members on the progress and costs involved. Suggests were made to have the truck craved into something like a bench.

It was UNANIMOULSY agreed that the Finance Committee accept and recommends approval to Full Council for the payments for April 2025.

With no further business the meeting closed at 21.05pm

Chairman..... Date.....

The Public folder can be accessed through [May 25](#) where you will be able to find all the supporting documents relating to this meeting.