



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham-pc.gov.uk

MINUTES of the Planning & Highways Committee Meeting of the Warnham Parish Council held on Tuesday 15th April 2025 at 7.00pm held in the Parish Rooms, St Margaret's Church, Warnham.

Members:

Cllr Fiona Robinson (FR)	(A)	Cllr Gregg Maxam (GM)	(P)
Cllr Tom Bickford (TB)	(A)	Cllr Sally Pavey (SP)	(P)
Cllr Ian Gurling (IG)	(P)	Cllr Sarah Williams (SW)	(P)
Cllr Lewis Sage (LS)	(A)		

In attendance: Mrs Shaw (Clerk),

Also present: There were no members of the public were in attendance.

- PH010425 Apologies- Cllr FR sent in her apologies prior to the meeting and were duly accepted. It was noted that Cllrs LS & TB were absent.
- PH020425 Declarations of Interest –
Cllr Maxam declared an interest in the Warnham Cricket Club. Cllr Pavey declared an interest in CAGNE and GATWICK
- PH030425 Public Session-
There were no members of the public in attendance.
- PH040425 Urgent Matters –
There were no urgent matters for discussion in the meeting.
- PH050425 Compliance Cases –
There were no Compliance Cases for discussion in the meeting.
- PH060425 Appeal Cases –
There were no appeal cases to report.
- PH070425 Highways and Traffic Issues –
- Cllr SP mentioned about the parking throughout the parish, especially vehicles parked on Church Street on double yellow lines. Cllr SP asked the clerk to report the vehicles on Operation Crackdown. The Clerk had also reported the issue to the Parking Department at HDC and the PCSO. Cllr SP had also spent time going to the houses/workman and local businesses. The Clerk suggested taking photos of the vehicles that are sign written and the clerk will make contact with the business.
 - Cllr SP mentioned that the School Road had been resurfaced but not yet line painted. Cllr SP confirmed that she had chased WSCC Highways for a completion date. **NOTED**
 - Committee members discussed the remains of a gate at the entrance of the footpath along side The Sussex Oak. Members would like to have a new one installed, the clerk informed them that WSCC would not install one. Cllr SP asked for the Clerk to gain quotes. **NOTED**

- d. Committee members went on to ask about the resurfacing of the footpath and installation of a new light. The Clerk informed the members that she had made contact with the council's contractor, 'Streetlights' to gain a quote. The Clerk will chase again. Members asked the Clerk to chase WSCC Highways about the resurfacing of the path. **NOTED**
- e. Cllr SP mentioned that she had chased WSCC Highways about the Sat Nav TRO and will report back to the council once she has heard back from them. **NOTED**

PH080425 Planning Applications

Application No: DC/25/0250
Registered: 19th February 2025
Site Address: Maple Farm, Marches Road Warnham
Type: The development type is 018 – Minor Other
Description of Works: Variation of condition 2 of previously approved application reference DC/23/1528 (Temporary siting of a marquee for storage use) regarding extending deadline for removal to 28 February 2026.
Decision: The Parish Council has no further comments on this planning application and recommend that the Planning Committee to approve.

Application No: DC/25/0442
Registered: 31st March 2025
Site Address: Tanners Farm Mayes Lane Warnham West Sussex RH12 3SG
Type: The development type is 0 – Minor Dwellings
Description of Works: Demolition of existing workshop building and erection of 1no. detached dwelling and associated works. (Application made in the alternative to Prior Approval ref: DC/23/0030).
Decision: Key Concerns:

- Site History: Possible former tannery — no mention of historic contamination risks.
- Asbestos Risk: No report included despite likely presence.
- Traffic/Lorry Movements: No travel plan. Must restrict to Marches Road only, no weekends, 8am–6pm only.
- Sewage: Unclear drainage solution — no Klargester or Mayes Park capacity info.
- Environmental Impact: No full assessment submitted.
- Noise Study: Done in June — excludes peak Gatwick flight noise and underrepresents night disturbance.
- Design: Must align with village Design Statement — prior site build caused surprise/shock.

Recommendation: DEFER. Applicant to provide detailed reports on:

- Contamination, asbestos, drainage, traffic management, and accurate noise impact.

The Parish Council objects to the planning application based on the above points raised.
The Parish Council seeks HDC Planning Committee to refuse the planning application.

Application No: DC/25/0477
Registered: 26th March 2025

Site Address: Great Marl Barn Marches Road Warnham West Sussex RH12 3SL
Type: The development type is 018 – Minor Other
Description of Works: Creation of a new farm access as an alternative to the existing access to serve land to the north of Marches Road, Warnham.
Decision: The Parish Council has no further comments on this planning application and recommend that the Planning Committee to approve.

Planning Application Decisions

Application No: DC/24/1203
Date decided: 2nd April 2025
Site Address: The Dairy Barn Bognor Road Broadbridge Heath West Sussex RH12 3PS
Description of Works: Variation of Condition 3 of previously approved application DC/22/1679 (Conversion of existing garage into an annexe, with installation of a new roof dormer and alterations to window and door openings.) Relating to Water Neutrality Statement.
Decision: Application PERMITTED

None for this meeting.

Please note that under the LGA 1972, Sch 12, para 41(1) council minutes are published in DRAFT form and therefore ARE subject to CHANGE, should they require any changes. Changes include and not excluding any obvious errors within the minutes or the record of a resolution is incorrect in which case the error should be corrected IN the minutes at the next meeting at the next FULL COUNCIL meeting. Charles Arnold Baker Local Council Administration 12th Edition.

The Public folder can be accessed through [15th April](#) where you will be able to find all the supporting documents relating to this meeting.

With no further business the meeting closed at 19.36pm

Chair..... Date.....