



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham.org.uk

MINUTES of the Full Council's Ordinary Meeting of the Warnham Parish Council held on Tuesday 22nd October 2024 at 20.06pm in the Parish Rooms, St Margaret's Church, Warnham

Members:

Cllr Sally Pavey (SP) (C) (P)	Cllr Lewis Sage (LS) (P)
Cllr Fiona Robinson (FR) (A)	Cllr Ian Gurling (IG) (VC) (P)
Cllr Tom Bickford (TB) (A)	
Cllr Sarah Williams (SW) (P)	
Cllr Gregg Maxum (GM) (P)	

In attendance: Mrs Shaw (Clerk)

Also present: One Member of the public was in attendance.

1. Apologies for absence –

CCllr Christian Mitchel and DCllrs Kasia Greenwood & Tricia Youtan sent in their apologies. DCllr Tricia Youtan attended the in Planning and Highways Committee meeting prior to the Full Council.

2. Declarations of Interest:

Cllr Sally Pavey declared an interest in all matters in relation with Gatwick and CAGNE. Cllr GM declared an interest in the Cricket Club.

3. Public Participation

Nothing for this meeting.

4. To receive updates and reports from the County and District Councillor.

- CCllr CM sent in his report and the clerk circulated to council prior to the meeting and is listed at the end of the minutes.
- DCllr KG - Nothing further to mention.
- DCllr TY – Nothing further to mention.

5. Minutes of Previous meeting.

Council received, approved and accepted any recommendation from the minutes of the following committees:

- Full Council held on the 17th September 2024
- Planning & Highways Committee on the 17th September & 1st October 2024
- Finance Committee on the 1st October 2024

It was UNANIMOULSY agreed that the Council accept and approve any recommendations and minutes as a true record of the meetings. The Chair duly signed the minutes.

6. To consider any urgent matters arising from the last meeting on the 17th September 2024 that cannot wait until the next meeting

- a. To receive any updates from external committees/meetings attended by the Clerk or Councillors.
Cllr SP attended two meeting outside of the Full Council meeting and sent in reports which are listed at the end of the minutes.

- b. To receive a Cllr Co-option form from Richard Collins
Cllr SP proposed to accept the application from Richard Collins. Cllr LS seconded the proposal.

It was UNANIMOUSLY agreed that the Council accept and approve the application for Richard Collins. The Clerk will send out all the paperwork.

- c. To receive any updates on Highways matters and to formulate a statement
Cllr LS offered and suggested that he be a mediator between the council and the applicants of the TRO. Council asked for him to draft a statement to be used on social media and the council's newsletter.

Action: Cllr Sage

- d. To discuss the NHP and setting up a working party – **Deferred to the next meeting.**

- e. Council Storage - **Deferred to the next meeting.**

- f. To discuss Airspace

Cllr SP recommended joining up with Slinford and Rusper Parish Council to formulate a joint plan.

It was UNANIMOUSLY agreed that the Council accept and approve this recommendation.

- g. To discuss Marches Road illegal dwellings - **Deferred to the next meeting.**

- h. To discuss issuing the Vexatious Policy

The Clerk asked the council to support her recommendation to issue a warning letter in relation to the council's Vexatious Policy. Following months of constant emails from three MOP's, which contained bullying, patronising and condescending undertones, the clerk informed the council, that the length of time it takes to reply to such emails, takes her away from doing council work. At the time of this meeting, two councillors were still awaiting the conclusion to the Code of Conduct Complaints put in by two of the MOP's. The Clerk informed the council that she had had sight of all the correspondence the MOP's had sent in in relation to the complaint and relayed her concerns over the amount of mistruths and misinformation that had been provided. The council were in full agreement that the Clerk issue the warning letter with a copy of the Vexatious Policy. The Clerk also mentioned that she has had to issue a Cease and Desist letter to the MOP's because of the liable comments that they are stating, which are unfolded and will carry heavy legal obligations if they continued.

It was UNANIMOUSLY agreed that the Council accept and approve this recommendation that the Clerk issue the Vexatious Policy to the Three MOP's.

Action: the Clerk

- i. To discuss moving from a .org.uk email and domain name to a .gov.uk as recommended.

The Clerk informed the council that a recommendation from NALC had come in in relation to changing emails and domain names from .org.uk to .gov.uk. ***It was UNANIMOUSLY agreed that the Council accept and approve this recommendation and for the Clerk to action the change over.***

Action: The Clerk

- j. To receive and accept the Interim Internal Audit report for 24/25

The Council note the report and the comments within it. The Clerk mentioned that two points were slightly unfair in relation to the address provided on the Notice. Another Clerk had done the same, but hadn't been picked up for it by the External Auditor. And the comment on the pay scales, the new internal auditor confirmed that the employees were on the right pay scales. All other actions will be addressed by the Clerk.

Action: The Clerk

7. Finance

To approve the councils finances for September 2024

- a. Payments for approval since the 1st September 2024 of £11,230.51 at the time of publication of agenda.
- b. Bank Reconciliation for September 2024:
Lloyds Treasure Account : £82,050.63
Lloyds Bus Bank Account: £10,035.80
Lloyds Deposit Account: £32,524.93
Virgin Account (General Reserves): £50,911.37
- c. To authorise the moving of Virgin into another savings account.
The Clerk recommended moving the money from the Virgin Account and into the Lloyds Saving account for the time being, because Virgin Money, were closing so many branches, making it even harder to access. The Council will then move the money from Lloyds and into another account. ***It was UNANIMOUSLY agreed that the Council accept and approve this recommendation and for the Clerk to action the moving and closing down of the Virgin Money Account. Cllrs SW and IG signed the paperwork to authorise the move.*** ***Action: The Clerk***

With no further business the meeting closed at 21.10 pm

Chairman..... Date.....

Item 4a.

Report to Warnham Parish Council

Cnty Cllr Christian Mitchell
Tuesday, 22 October 2024, 8:00pm

West Sussex Waste Partnership continue efforts to increase recycling and reduce waste: *Think Before You Throw*

WSCC is excited to be launching the next phase of its highly successful *Think Before You Throw* campaign with a new series of animations. These innovative animations are designed to address frequently asked questions from residents and make recycling in West Sussex as easy as possible.

Annual resident surveys revealed a significant increase in awareness about waste prevention and recycling practices following the first phase of the campaign. They also showed an improved knowledge about recycling commonly missed items, such as coffee cups and plastic takeaway containers. However, despite this progress, the surveys indicated that 61.9% of respondents still wanted more information on what can be recycled at home in West Sussex.

Building on this success, WSCC have developed over 20 new short animations focusing on frequently asked questions about recycling and waste prevention, including videos on how to recycle bathroom packaging, coloured plastics, and cartons.

The campaign continues to emphasize three core principles for effective recycling:

- CLEAN - free from food and drink leftovers - a quick rinse will often do.
- DRY - keep your recycling bin lid shut – soggy paper and cardboard can't be recycled and can stick to other items or clog up machinery when sorted.
- LOOSE – not tied up in plastic bags, as the machinery cannot sort these.

The engaging animations address common recycling questions, such as:

- Why does my recycling need to be loose?
- Why can't I put shredded paper in my recycling bin at home?
- What are additional kerbside collections?
- What should I put in my recycling bin at home?
- What do I do with batteries?

Residents' efforts have led to the successful reuse and recycling of over 200,000 tonnes of waste last year, which is a fantastic achievement. However, there is still more to be done. WSCC's surveys show a strong desire from residents for additional guidance on recycling. These new animations aim to bridge that gap by providing clear, practical advice on recycling and waste prevention.

You can brush up on your recycling knowledge and watch the first set of new animations over on WSCC's [YouTube channel](#).

West Sussex County Council's Highway Teams are getting Winter Ready for 2024-2025

WSCC's briefing for Parish Councils took place on 7 October 2024) and covered important updates and plans including:

- gritting and Snow: Winter Service Plan 2024 – 2025
- potholes
- drainage and flooding
- winter Communications plan
- Severe Weather Plan

Applications for primary and junior school places in West Sussex are now open

Applications are now open for children who start in reception at primary and infant schools across West Sussex in September 2025. The quickest and easiest way to apply is online via [School places - West Sussex County Council](#) and the deadline for applications is 15 January 2025. Children born between 1 September 2020 and 31 August 2021 are eligible to start school next September. Children who are currently in Year 2 at an infant school will also need to apply for a place to start a junior school in September next year.

On-street parking charge frozen to help residents and visitors to the county

WSCC have frozen on-street parking charges in West Sussex to help residents and visitors to the county.

Following the annual review of charges, they have been frozen which could otherwise have meant increases from 1 October 2024.

The three options put forward for consideration by the Cabinet Member were:

1. to increase all the charges by 5.2 per cent, in line with the Retail Price Index (as of December 2023).
2. a mix of Retail Price Index increases and “demand management” to try to free up on-street parking spaces where they are in greatest demand.
3. to freeze parking charges.

Option 3 was chosen to help both West Sussex residents, businesses and visitors to the county in what continues to be a financially challenging time. It is hoped that this will help people who would otherwise struggle to meet increased on-street parking fees and, in turn, support town centre businesses, in line with our Council Plan priority of supporting a sustainable and prosperous economy across the county.

While the County Council is responsible for on-street parking and its charges, off-street parking in the District is controlled by Horsham District Council (or other relevant district and boroughs) or by private operators. The exception is parking at Crawley Library, which is controlled by the county council.

Have your say on the fire and rescue service in new questionnaire

West Sussex Fire & Rescue Service (WSFRS) has launched a new questionnaire to gather views on the risks that concern people living and working in the county the most.

The questionnaire is part of the planning process for the service’s next Community Risk Management Plan (CRMP) which will run from 2026 – 2030. The results of the survey will help the service plan the resources it needs to continue to help ensure West Sussex remains a safe place to live, work and visit. WSCC Cabinet Member for Community Support, Fire & Rescue Duncan Crow said: “This is your opportunity to share your views on what you think works really well here in West Sussex as well as highlight any areas that you think the fire service should be focusing on in the years to come. The input to this survey will help the service shape its next CRMP for the rest of the decade.”

Chief Fire Officer Sabrina Cohen-Hatton said: “As a fire and rescue service we are continually analysing and assessing the risks within our communities to ensure that we have the right resources in the right place at the right time to keep the people living in our communities safe. As we begin preparing for our next CRMP we are really keen to hear from you as to the things that concern you most, particularly around emerging risks, such as those posed by climate change and new technologies. I would encourage everyone to take five minutes to share their views as part of this survey to ensure that we can continue to keep our communities safe.”

You can complete the questionnaire [online on the WSFRS website](#)

Business of the County Council

Full Council last met on Friday, 18 October 2024 [here](#).

The next meeting of full Council is Friday, 13 December 2024 at 10:30am [here](#).

ENDS

Item 6a

New flight path over Warnham parish is currently included in FASIS process that will go to the public consultation early 2025

Below are some details of ADNID, the trial route of 2014 that caused a lot of anger in the parish and subsequently appeared as three options in LAMP (London Airspace Management Programme) This was the predecessor of FASIS (Future Airspace Strategy Implementation South)

Conclusions by Environmental Assessment Services Ltd research conducted during ADNID in 2024.

'At both the Rusper and Warnham (noise) receptors, the daytime L(A)_{eq} values were raised to greater than 50 dB(A) (the World Health Organisation (WHO) Community Noise Guidelines threshold for moderate annoyance) and at the Rusper receptor the WHO Community Noise Guidelines threshold for serious annoyance (55 dB(A)) was exceeded on all days when aeroplanes were taking off to the west.

The background (L(A)₉₀) noise levels at the receptors were affected by the frequency of aeroplanes passing overhead, however, it would appear that the daytime background levels without the influence of aeroplanes on Flight Path ADNID would probably be within the range of 30 - 35 dB(A).

BS 4142* states that introducing a new noise source exceeding 10 dB(A) above background into a residential area is likely to give rise to complaints from residents. It is immediately apparent that aeroplanes taking off on Flight Path A are introducing a noise source with impacts considerably exceeding 10 dB(A) above background and complaints from residents have been forthcoming.'

<https://www.association-of-noise-consultants.co.uk/wp-content/uploads/2020/05/ANC-BS-4142-Guide-March-2020.pdf>

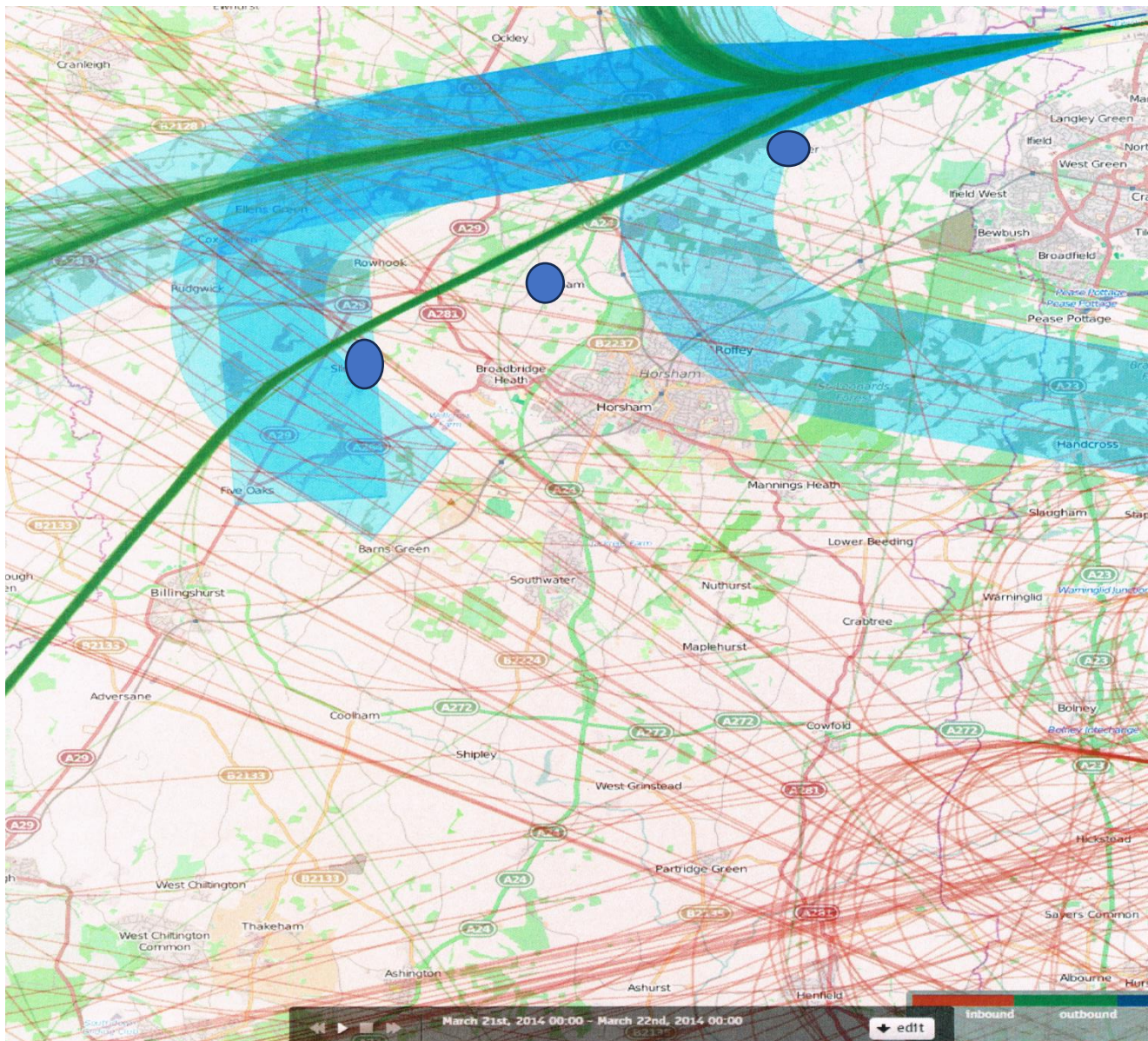
- ◇ The then MP for Horsham, Francis Maude (now Lord Maude) responding to a constituent on 17th April 2014, wrote:

“There is a real problem here, and what I have seen convinces me that there are alternative solutions available which can meet the needs of our important aviation industry without inflicting such grievous harm on these local communities.”

- ◇ The ADNID route was mentioned in the ‘TAG, Farnborough, Change in Airspace’ consultation paper of 2016, noting that it would have an impact on proposed changes to TAG Farnborough airspace.

- ◇ **GATCOM secretary wrote to the CAA Mark Swan (now head of ACOG) –**

“Separately, as you are aware, NATS is currently undertaking a departures time separation trial (ADNID) over the next few months which has already generated a significant number of complaints from residents in the Warnham and Slinfold areas that were not previously overflown. Residents are anxious that the route followed by this trial will become a permanent route without any environmental impact assessment being undertaken or any further consultation on the final design and use of the route as part of the London Airspace change proposals.”

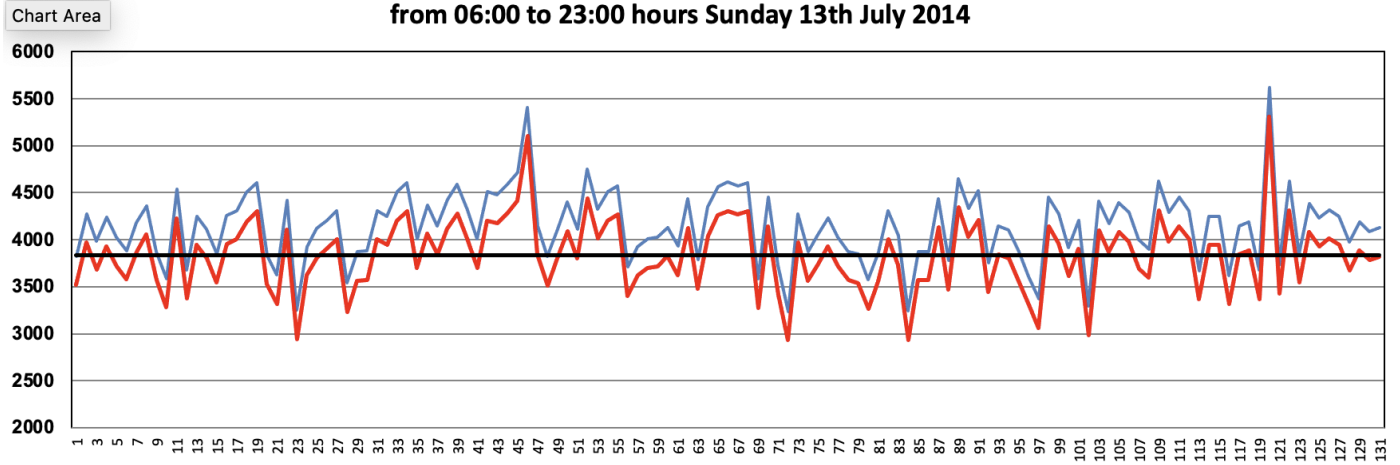


Map shows blue NPR where departure routes 1, 7, 8 and 9 fly today. The green lines are the concentrated (PBN) routing of departures. The green line outside the blue NPR is ADNID. Red lines are arrivals and holding stack. A line on a map does not reflect the noise shadow created by PBN routes as this can project the noise 3-5nm either side of the line.

Blue dots are from airport Rusper, Warnham, and Slinfold.

Height of planes over Warnham during ADNID trial

**Average height of all ADNID Departures over Warnham
from 06:00 to 23:00 hours Sunday 13th July 2014**



FASIS process to date

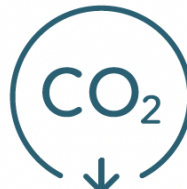
The results from the Design Principles consultation were of a concern as where there were strong views about opposing what was proposed by Gatwick it has been labelled as high level of supported in some cases below. Design Principles as set by Gatwick Airport.



Improved safety



Reduced flight costs



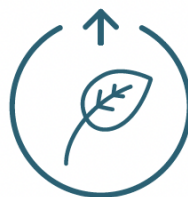
Reduced CO2



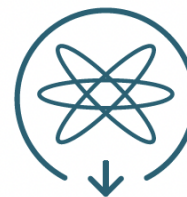
Increased airspace
capacity & resilience



Reduced flight
times & delays



Improved conservation
of tranquility



Reduced complexity



Reduce frequency
of overflight

F Proposal

Unchanged from **outline proposal (DPv0-2)**

High Level of Support

Airspace design should offer long term predictability of flight paths and respite and offer adaptation for the future airport development scenarios outlined in our draft Masterplan

Opposing Views and Alternative Suggestions

- CAGNE (76) 'Deconfliction by design could benefit those impacted by multiple routes but not if it means flying over new communities with departing aircraft using CCO to allow growth of Gatwick as detailed in point.'
- Plane Justice (79) 'We consider that deconfliction would inevitably lead to overflying new communities, or subject overflowed communities to a step-change in frequency of overflight.'

Proposal

Minor change to **outline proposal (DPv0-2)**

High Level of Support

The airspace design should seek, **where possible**, to deconflict routes by design below 7000ft, and the prevalence of overflight of a community by flights on different routes and/or by neighbouring airport traffic, provided this does not significantly extend a departure **or arrival** route.

It would seem by proposing to fly over new communities Gatwick is ignoring its own design principles.

Proposal

Unchanged from **outline proposal (DPv0-2)**

Very High Level of Support

Airspace design should enable decisions which affect how aircraft noise is best distributed to be informed by local circumstances and consideration of different options including multiple routes and the management of overflights (as per Limit Adverse Noise Effects)

National changes to housing plans – notes -

The result of the NPPF should be early next year.

More focus on brown sites to be used

National Strategic infrastructure Planning – minor modification

Status of the ANOB – not changing

Community Infrastructure Levy – not changing

Water Neutrality - they are expecting to find ways around it

Biodiversity Net Gain – this will be included in all planning applications

On shore wind farms will be allowed emphasis on wind, solar, large scale battery charging roll out

Active Travel – ‘predict and provide’ is to change to decide and provide’ as it is possible to provide evidence of walk and cycle to and from

HDC local plan housing numbers are too low. If found sound they will have to start it again as soon as it is finished and all NDP will have to be done again ie housing numbers.

National every year – 370,000 new homes

Horsham 917 currently housing number going up to 1,294

Introducing a standard method of new houses

Green Belt – some will become grey belt – definition very limited sprawl of vegetation

Affordable housing – it is difficult to get housing association to take these on. There will be a focus on social rents. Affordable may become 80% of developments would require a government funding

Encourage local authorities to build council houses.

Strategic Planning – move of powers and overseas roll for example Horsham will have to take Crawley’s and other neighbour shortfalls. There will be a duty to co-operate

Neighbourhood Development Planning – no change

New Town Body where rail connects

Environmental outcomes – not known currently

HDC Parish Council Network meeting concerning the environment and actions by councils to launch environmental initiatives.

Key points from the meeting –

Heat loss machine can be borrowed from HDC free of charge. This can help with obtaining quotes and raising awareness of loss of heat from public buildings, etc.

Now is a good time to conduct this type of work until March.
This machine can only be loaned to the council, but it could help homeowners if operated by the council.

HDC has a new sustainable officer Neil Shefton

Green Shipley gave a presentation of initiatives –

Men's shed project built bird boxes with children at local schools
Coverage in parish news- cameras placed in bird boxes so the children could see the young

I raised issues with compost from our parish being taken to the recycling centre as they drive a van.
HDC will make enquiries if this can be allowed to assist with composting from our parish.

Recycling bins can be obtained and there is budget for this?

Suggestion of tree mapping with children to understand types of trees and value of.