



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham.org.uk

MINUTES of the Full Council's Ordinary Meeting of the Warnham Parish Council held on Tuesday 18th June 2024 at 19.30pm in the Parish Rooms, St Margaret's Church, Warnham

Members:

Cllr Sally Pavey (SP) (C) (P)	Cllr Greg Morleysmith (GMS) (A)
Cllr Fiona Robinson (FR) (A)	Cllr Claire Martin (CM) (A)
Cllr Tom Bickford (TB) (A)	Cllr Ian Gurling (IG) (VC) (P)
Cllr Sarah Williams (SW) (P)	Cllr Lewis Sage (LS) (A)
Cllr Gregg Maxum (GM) (P)	

The meeting started at 19.55pm following the Planning and Highways Committee meeting.

In attendance: Mrs Shaw (Clerk)

Also present: Two members of the public and DCllrs Kasia Greenwood and Tricia Youtan and CCllr Christian Mitchell

1. Election of Chair
Cllr IG proposed Cllr SP to be Chair for the forthcoming year of 2024-2025, Cllr GM seconded the proposal. ***It was UNANIMOULSY agreed that the Council accept and approve Cllr SP as Chair to the council for the forthcoming year.***
2. Election of Vice Chair
Cllr SP proposed Cllr IG to be Vice Chair for the forthcoming year of 2024-2025, Cllr SW seconded the proposal. ***It was UNANIMOULSY agreed that the Council accept and approve Cllr IG as Vice Chair to the council for the forthcoming year.***
3. Councillor Appointment to Committees
Deferred to the next meeting due to the absence of some Cllrs.
4. Apologies for absence –
Cllrs CM, TB, GM-S and FR gave their apologies prior to the meeting and were duly accepted.
5. Declarations of Interest:
Cllr Sally Pavey declared an interest in all matters in relation with Gatwick and CAGNE. Cllr GM declared an interest in the Cricket Club.
6. Public Participation
Nothing for this meeting.

7. To receive updates and reports from the County and District Councillor.

- a. County Councillor –Christian Mitchel sent his report prior to the meeting and was in attendance. Cllr SP spoke about the second runway hearings that are taking place for Gatwick and the affect on Warnham. She also addressed her concerns about the waste that will coming in the direction of Warnham and the lack of support she has felt from WSCC in addressing this matter. Cllr SP asked for CClr CM to raise this with WSCC. Cllr SP also mentioned about the TRO's and asked for CClr CM's support when the council has formalised the applications.
- b. District Councillor – DClr TY asked about the Planning application DC/23/1909 and asked for the clerk to resend in the council's response. The Clerk confirmed that she had done but the planning officer was away until the 24th June. DClr TY asked for the response to be sent to Adrian Smith. DClr TY then went on to speak about Field Place.

All MOPs left the meeting at 20.16pm

8. Minutes of Previous meeting.

Council received, approved and accepted any recommendation from the minutes of the following committees:

- a. Full Council held on the 21st May 2024
- b. Planning & Highways Committee held on the 4th June 2024
- c. Finance Committee held on the 4th June 2024

It was UNANIMOULSY agreed that the Council accept and approve any recommendations and minutes as a true record of the meetings. The Chair duly signed the minutes.

9. To consider any urgent matters arising from the last meeting on the 21st May 2024 that cannot wait until the next meeting

- a. To receive any updates from external committees/meetings attended by the Clerk or Councillors. Nothing to report
- b. To readopt the council governance policies. Cllr SP mentioned about arranging a walk about the Parish to update the Asset Register and check on the general state of the parish. ***It was UNANIMOULSY agreed that the Council accept and approve the readoption of all the council policies.***
- c. Internal Audit – The Clerk presented the Internal Audit conducted by Mulberry & Co. The council members had not further comments to make. ***It was UNANIMOULSY agreed that the Council accept and approve any recommendations listed in the report.***
- d. To reappoint councillors to committees and external representations. Dealt with under Item 3.
- e. To receive any updates on Highways matters.
 - i. Dog Waste Bins – The clerk informed the members that the new dog bin has been delivered and will be installed shortly. The Clerk also informed about the signage to go on Bell Road. Cllr SP asked for the sign to be put into the parish council colours and logo. Cllr SW put forward some more locations for Dog Bins, the Clerk will send these through to HDC for consideration.
 - ii. Gateway on footpath – Cllr GM mentioned about a gateway that is damaged and on the verge of falling over. He asked for the ground staff to remove it. The Clerk will arrange for this.

10. Finance

- a. To note the payments for 1st May 2024 of £5,727.08.
- b. To note the Bank Reconciliation's for May 2024:
Lloyds Treasure Account : £67,572.09
Lloyds Bus Bank Account: £42,282.74
Virgin Account (General Reserves): £50,911.37
- c. To Sign the paperwork for Virgin Money to move from one account to another.
The Clerk presented the council with the forms to complete for changing details on the Virgin account. This needs to be completed before the council can then move the money into a better saving account. The Clerk will seek signatures from the other two signatories.
- d. To sign the Data Sharing Agreement for LGPS
The Clerk presented the council with the Data Sharing Agreement from LGPS and duly signed the document. ***It was UNANIMOUSLY agreed that the Clerk sign the Data Sharing Agreement.***

With no further business the meeting closed at 20.58 pm

Chairman..... Date.....

Item 4a.

Report to Warnham Parish Council

Cnty Cllr Christian Mitchell

Tuesday, 18 June 2024, 7:45pm

Highways

Since the last meeting the white lines on Bailing Hill, Broadbridge Heath Road (between Broadbridge Heath and Warnham) where the central line marking had worn away have been repainted.

The white give way markings Bailing Hill junction with Robinhood Lane, where they had effectively worn away had been done.

Sussex Day

Sussex Day was on Sunday, 16 June 2024.

Carers' week

It's Carers Week 10 to 16 June 2024 and if you are an unpaid carer you could be eligible for free local support. Anyone who provides unpaid care for a friend or family member who cannot cope without their support, due to illness, disability, a mental health problem or an addiction, can be classed as a family or friend carer. Visit Carers Support West Sussex's [Carers Smart Search](#) tool to find information and services. Practical and emotional support for young carers aged under 18 is provided by our [West Sussex Young Carers Service](#), and wellbeing support for a young person up to the age of 25 is available from [e-wellbeing](#).

West Sussex Fire & Rescue Service

West Sussex Fire & Rescue Service has appointed Matt Cook as its new Deputy Chief Fire Officer. Mr Cook previously served as the Interim Deputy Chief Fire Officer at Oxfordshire Fire & Rescue Service and will join the service later this year. His appointment comes following the retirement of current Deputy Chief Fire Officer Mark Andrews in June following more than 30 years' of service.

Business of the County Council

Full Council last met at the Annual Meeting of Council on Friday, 7 June 2024:

<https://westsussex.moderngov.co.uk/ieListDocuments.aspx?CId=136&MId=3646&Ver=4>

The next meeting of full Council is Friday, 19 July 2024 at 10:30am:

<https://westsussex.moderngov.co.uk/ieListDocuments.aspx?CId=136&MId=3647&Ver=4>

ENDS