



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham.org.uk

**MINUTES of the Planning & Highways Committee Meeting of the Warnham Parish Council
held on Tuesday 19th March 2024 at 7.00pm held in the Parish Rooms, St Margaret's Church, Warnham.**

Members:

Cllr Fiona Robinson (FR)	(P)	Cllr Greg Morleysmith (GM)	(P)
Cllr Tom Bickford (TB)	(P)	Cllr Sally Pavey (SP)	(P)
Cllr Ian Gurling (IG)	(P)	Cllr Sarah Williams (SW)	(A)
Cllr Claire Martin (SW)	(A)	Cllr Lewis Sage (LS)	(P)
Cllr Gregg Maxam (GM)	(P)		

In attendance: Mrs Shaw (Clerk),

Also present: Twelve members of the public were in attendance, including owners of Field Place.

1. Apologies-
Cllrs SW and CM sent in their apologies prior to the meeting and were accepted.
2. Declarations of Interest –
Cllr Sally Pavey declared an interest in all matters relating to Gatwick and CAGNE.

3. Public Session-

One member of the public spoke about the road condition on Bailing Hill and asked when the potholes will be repaired. Cllr SP mentioned that council members held a highways meeting with WSCC on the 7th March and that Bailing Hill among other pressing items in Warnham and Kingsfold, which are on a running action plan. Cllr SP informed the meeting that WSCC currently have no funds allocated to resurface the whole of the Bailing Hill Road. The Parish Council have requested that the road be redone. They are currently only filling the potholes as and when they fit the criteria. Cllr SP confirmed that WSCC hope at some point to add School Street to the funding and confirmed that it has not allocated funds in the forthcoming budget for 24/25. Cllr SP requested that the members of the public make representation to Cllrs and local MP's to help with the matter and to keep reporting on the WSCC website. Another member of public spoke about the decrease in the Council Tax contribution to Warnham and asked whether this could have been spent on the funding for road maintenance and requested that the council place a post on FB and website. The Parish Council have limited powers which does not stretch to Highways issues, all highways issues have to go through WSCC Highways and would direct people to look at the website to see the full list of [powers](#). Council members stressed the importance of members of the public reporting all potholes on the WSCC portal. If the portal states that the pothole has been completed then they are to make contact with Cllr Mitchell with evidence. Cllr SP reminded the members of the public that the council does offer to pay for highways projects within the community which fall under WSCC in order to get the projects done. The Council is not allowed due to legal restrictions, to fill any potholes or to resurface any roads. The Member of the public suggested that the community set up a community funding page to help with funding road resurfacing. The Clerk and Cllr SP stressed that this would not be allowed, otherwise the council would have pursued it in the past. Comments were made about the potholes being marked up, which would indicate that the repairs will be done imminently.

4. Urgent Matters –

a. Update on Field Place- Cllr SP gave an update on the meeting held at Field Place on the 18th March. The Owners of Field Place were present and gave an update stating that this had been a long seven year battle with HDC but confirmed that they have offered to repair the verges and rewild with seed once the new entrance had been approved. Cllr SP stated that the planning application had now closed. She mentioned that some of the responses had misinterpreted the application and sent in objections, but in fact hadn't objected about the application in principle. The council are waiting to see if the application will go to Full Council at HDC for a final decision. A member of the public incorrectly stated that Field Place were given a licence to bring the lorries down Robin Hood Lane. Cllr SP corrected the statement. If the planning application needed to go to Full Council at HDC it will be on the 9th April in the evening and suggested that the residents attend if necessary. The owners of Field Place confirmed that all lorry movements will go through the new entrance on Old Guildford Road. Cllr SP drafted a statement on Field Place which will be posted on the website and asked for comments from the council members.

All members of the public left the meeting at 19.45pm

b. Update on the Highways Meeting on the 7th March

Cllrs SP, IG and LS gave an update on the highways meeting held with WSCC. Cllr SP has updated the highways action plan and provided to council. Cllr SP asked for the new Kingsfold points to be listed on the action plan. The Clerk will apply for a planting licence from WSCC, for the new planters to be installed at Farm Close and Hollands Way. The sign at Winterfold will be included within the 2nd Phase of Gateways. The current gates for Winterfold are old but the council agreed to repaint them at this time.

5. Compliance Cases –

EN/24/0097 – 6 Church Street Warnham Horsham Alleged: Use of brick built outbuilding (The Bothy) in rear garden as an Airbnb. Cllr SP also stated that the humming noise, first reported by residents months ago, had been reported and resolved. Part of the compliance case included the use of a 24hrs hot tub, without planning permission, which transpires to be the humming noise. The noise has now ceased.

6. Appeal Cases -

There were no appeal cases for this meeting

7. Highways and Traffic Issues –

Dealt with under item 4 but the Clerk informed the members that an email had come in detailing the damage on Northlands Road. Cllr SP requested that the email be passed to CCllr Mitchell and Highways. Cllr SP also mentioned about the Camper Van who stays in the village hall car park. The Van is parked over two disabled bays which is not acceptable for those needing to use the bays. The gentleman is causing great safeguarding concerns in relation to young school children attending the pre-school and primary school. There are also great concerns about the treatment of young vulnerable mothers that are being spoken too in an aggressive manner. The Council would like to buy the land from HDC in order to place further restrictions on the car park which will impact all users of it. The Council notes their sadness that one person can cause such inconvenience towards other residents. Cllrs LS and GM will approach the gentlemen, the next time he is parked in the car park and requests he seeks to live in harmony with the residents of Warnham parish.

8. Planning Applications –

There were no planning applications presented at the meeting. Cllr SP asked whether Cllr TB would like a vice chair for planning. Cllr Gregg Maxum took up the post as Vice chair to Planning.

Please note that under the LGA 1972, Sch 12,para 41(1) council minutes are published in DRAFT form and therefore ARE subject to CHANGE, should they require any changes. Changes include and not excluding any obvious errors within the minutes or the record of a resolution is incorrect in which case the error should be corrected IN the minutes at the next meeting at the next FULL COUNCIL meeting. Charles Arnold Baker Local Council Administration 12th Edition.

With no further business the meeting closed at 20.18 pm

Chair..... Date.....