



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham.org.uk

MINUTES of the Planning & Highways Committee Meeting of the Warnham Parish Council held on Tuesday 26th September at 7.00pm held in the Parish Rooms, St Margaret's Church, Warnham.

Members:

Cllr Fiona Robinson (FR)	(P)		
Cllr Tom Bickford (TB)	(A)	Cllr Sally Pavey (SP)	(P)
Cllr Ian Gurling (IG)	(P)		

In attendance: Mrs Shaw (Clerk)

Also present: DCllr Kashia Greenwood and 5 members of the public

1. Apologies-

Cllr TB was absent. Cllr Chris Gould – Chair to Planning and Highways and Vice Chair to the Parish Council tendered his resignation to the council prior to the meeting. Cllr SP – Chair to the Council – stated that she wished to pass on her heartfelt thanks to Cllr CG for his time served on council and for his input into the daily running of council business. The members all agreed and wished Cllr CG all the best. The Clerk will pass on the councils best wishes.

2. Declarations of Interest –

Cllr Sally Pavey declared an interest in all matters relating to Gatwick and CAGNE.

3. Public Session-

No members of the public wished to participate in the public session.

4. Urgent Matters – The chairman to the meeting asked for an update on the following matters:-

- a. The Clerk informed the members that she attended an inform Local Plan workshop held by HDC. In the meeting there were plans of the parish along with designated areas of development, which HDC will be putting forward for development. Areas included SA071 South of Bell Road with a proposed 20 dwellings with 40% of those being affordable. The Clerk raised the issues surrounding the ongoing traffic calming scheme WSCC are currently working on to address this. Other areas included SA070 North of Bell Road, Freemans Road and SA564 Tuggles Platt. The Clerk has forward on to the members, the links sent by HDC for the draft Local Plans and will discuss at the next meeting.
- b. The Clerk informed the members that DCllr Tricia Youtan had kindly forwarded on information relating to Broadbridge Care Village, Wellcross Farm, Broadbridge Heath PSI 3679. The members of the meeting discussed the content and concluded that the new development would not impact the Parish of Warnham, but would like to extend their thanks to DCllr YT for sending it through.

5. Compliance Cases –

- a. EN/23/0404 – Field Place, Byfleets Lane Broadbridge Heath – Non-compliance with DC/18/1185 – works continuing beyond 5 years in breach of conditions derived from Part 6 of the GPDO and formation of an earth bund.

Cllr SP stated that the parish council doesn't normally receive any planning applications in relation to Field Place but acknowledges the compliance case. Cllr SP also mentioned that the council had a very constructive meeting with Field Place and talk are ongoing.

- b. EN/23/0428 – 21A Church Street Warnham – Alleged: Builders and landscapes business operating form property, selling and landscapes supplies.

The Council have been aware of this case for some time and will be updated by HDC.

6. Appeal Cases -

There were no appeal cases for this meeting

7. Highways and Traffic Issues –

- a. Cllr SP requested that the Clerk make contact with WSCC Highways for the following items.

- i. A sign to be placed in the entrance of Stroud Lane to reinforce no left turning.

- ii. An update on the progress of Bailing Hill repairs.

- iii. An update on Bell Road Traffic Calming scheme.

- iv. Historical Signs – For the council to apply for Historical Signs to be installed in the Parish.

- b. Members mentioned about the verges within the Parish and asked the Clerk to make contact with Grastex to ascertain when they are likely to be cut. **(Action: The Clerk)**

- c. Cllr SP requested that the groundstaff clean any road signs and cut down any foliage where needed. A requested also came in about removing any old event posters/notices round the parish.

- d. The Clerk informed the members that correspondence had come in from UK Power Networks in relation to Works to Pole Located on Boundary of School Hill Village Green, Warnham RH12 3QN – Although the council approved the works, they did raise some questions and asked the clerk to respond to them. 1) What is the proposed length of time for the works. 2) Has the School been informed and what will be the disruption for parents and pupils. 3) What are the proposed dates for the works.

8. Planning Applications –

1. DC/23/1765

Property: Naboths Northlands Road Warnham
Proposal: Proposed Access Drive

Decision: The Parish Council have no objections but do observe that there will be vehicles on the footpath which could raise issues for users of the footpath. Therefore the Parish Council recommend approval.

2. WSCC/037/23

Property: Brookhurst Wood Landfill Site,
Langhurstwood Road, Horsham,

Proposal: Construction and Operation of an Open Windrow Composting (OWC) Facility

Decision: The Parish Council have concerns around the proposed time scale, extra traffic, increase in vermin and increase in smell. What would Biffa be putting in place to mitigate these concerns.

With no further business the meeting closed at 19.25pm

Chair..... Date.....

Planning & Highways Committee Action Plan

<u>Date of Action</u>	<u>Type of Action</u>	<u>Update on Action</u>	<u>Updates</u>

12.07.23	Robin Hood Lane Width Restriction	Waiting update from Highways meeting	Ongoing- WSCC stated this road usage with the lorries was unacceptable. PC to contact HDC to make further enquiries and a possible site visit. Owners of Field Place were invited to a FC meeting and a further meeting was set up with the Chair and a Councillor to attend Field Place. PC will speak with HDC.
12.07.23	Gateways for the Parish Phase I	Supplier will be making delivery to contractor this week 20/07/23. Waiting further updates from Glasdon on installation dates	Completed and installed.
12.07.23	Speed Camera Locations for Kingsfold and Friday Street	Location for Fridays Street is fuzz.audit.brighter Waiting for location for Kingsfold	Ongoing- Kingsfold site – WSCC stated that one in Kingsfold may be difficult. It cant be placed in a 50mph zone and needs to be away from bends. WSCC also stated that a SID may not be the best as they only operate for set periods and on such a busy road become ignored. Clerk has started an application for Friday Street and wating for WSCC to get back.
12.07.23	Stroud Lane Junction	Waiting update from Highways meeting	Completed - Tidied by the Groundstaff. WSCC said that photographic evidence should be taken of offenders that turn left and forwarded to the Police.
12.07.23	Traffic Monitoring for the parish	Waiting update from Highways meeting	Completed – WSCC stated that this is not undertaken by the PC but the PC could pay for it. There was another round of monitoring for Broadbridge Heath first and WSCC asked for the information on the last traffic monitoring the PC had. Clerk has forwarded all the documents. It was back in 2021.
12.07.23	Setting up a quarterly site meeting	Waiting update from Highways meeting	Complete - PC to set up 6 monthly meetings online with WSCC Highways

12.07.23	Parking on Hollands Way	Waiting update from Highways meeting	Completed but ongoing - Meeting 19.7.23 – PC to make contact with Saxon Weald about No. of houses and parking issues. PC to make a Community highways grant as parking bays will cost £20k plus to install
12.07.23	Bailing Hill	Waiting update from Highways meeting	Meeting 19.7.23 – Poor Surface and potholes. WSCC stated they will action ASAP.
12.07.23	Update on Bell Road	Waiting update from Highways meeting	Complete – WSCC stated that the work is scheduled to take place on 11-22 with a 24 hour road closure. PC needs to sign up to One.Network which will inform the parish of any road works.
19.07.23	Noticeboard in Warnham	Quotes supplied, to be determined at 25 th July P & HC meeting	Discussed at 25 th July meeting and deferred
19.07.23	Noticeboard in Kingsfold	Quotes supplied, to be determined at 25 th July P & HC meeting	Discussed at 25 th July meeting and deferred
19.7.23	HGV Signage	Ground Staff mentioned the lack of HGV signage throughout the parish.	Completed - WSCC Asked for evidence which the ground staff will forward on. The PC have already spoken about this within FC meetings but the main action has to come from WSCC.
05.09.23	SIDs	The Clerk now has both locations for Friday Street and Kingsfold. She will contact WSCC Highways to progress the application.	
05.09.23	Parking on Hollands Way	The clerk contacted Saxon Weald, who have stated that they have already spoken with residents and asked them not to park on the green area. They have suggested the council installing bollards as a further measure. They also stated the WSCC own the land not them and will need to be consulted.	Ongoing – 26.09.23 no further updates from either WSCC or Saxon Weald

05.09.23	Bell Road	Now being revisited by WSCC Highways to change the approval traffic calming scheme. Council will await a new scheme and date for public consultation.	Ongoing
05.09.23	Great Dorks Roundabout	Late night misuse of the roundabout. Reported to PCSO	Complete – Reported 5 th Sept to PCSO Adrian Bell
26.09.23	Historical Signs		
26.09.23	An update on Bell Road Traffic Calming scheme		
26.09.23	An update on the progress of Bailing Hill repairs.		
26.09.23	A sign to be placed in the entrance of Stroud Lane to reinforce no left turning		
26.09.23	Grass Cutting on verges		
26.09.23	Road / Event Signs in the Parish		
26.09.23	Repairing the bollards		
26.09.23	Bulb Ordering	Clerk ordered bulbs which will be planted round the white gateway signs in the parish.	Completed.