



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham.org.uk

MINUTES of the Planning & Highways Committee Meeting of the Warnham Parish Council held on Tuesday 5th September at 7.00pm held via Teams Video Conference.

Members:

Cllr Chris Gould (CG) (C)	(A)	Cllr Fiona Robinson (FR)	(P)
Cllr Tom Bickford (TB)	(P)	Cllr Sally Pavey (SP)	(A)
Cllr Ian Gurling (IG)	(A)		

In attendance: Mrs Shaw (Clerk)

Also present:

1. Apologies-
Cllrs SP & CG gave their apologies prior to the meeting.
2. Declarations of Interest –
There were no declarations of interest for this meeting.
3. Public Session-
There were NO members of the public in attendance.
4. Urgent Matters – The chairman to the meeting asked for an update on the following matters:-
 - a. The Clerk informed the members that a response letter had come in from WSCC Highways Cabinet Member Joy Dennis. The Clerk will scan it in and send round to the council and place on the website. **(Action: The Clerk)**
 - b. Cllr IG mentioned that there had been some late night activity on the Great Dorks roundabout, with someone doing doughnuts at 11.30pm. The Clerk will report it to the PCSO's. **(Action: The Clerk)**
 - c. Cllrs also mentioned about the condition of the road on Robin Hood Lane. Reports are that the road is collapsing due to the weight and volume of the traffic. The road has only recently been resurfaced and will need to be redone again.
 - d. Cllr GM has supplied photos and a location for the Kingsfold SID. The clerk will now progress with WSCC Highways. **(Action: The Clerk)**
5. Compliance Cases –
 - a. EN/23/0350 Bus Station Rear of 1 Station Road, Warnham. Alleged: untidy site/burning of waste. Cllr IG mentioned that there are some people sleeping over night on site and suggested reporting this to HDC Compliance. He is aware that the small holding at the back of the site may be responsible for the burning of waste.

- b. EN/23/0368 31 Friday Street, Warnham RH12 3QY. Alleged: without permission, erection of timber structure within garden of listed building.

6. Appeal Cases -

There were no appeal cases for this meeting

7. Highways and Traffic Issues –

- a. The clerk informed the members that WSCC Highways had been in contact and had held a meeting with Cllrs SP and CG. The meeting was to discuss the change in traffic calming on Bell Road. Cllrs SP and CG voiced their dismay at the scheme being changed. There will no longer be speed bumps, but a reduction on speed from 30-40mph to 20 mph. Cllr SP requested that WSCC Highways conduct a public consultation on the matter to gain the insight from the community. WSCC Highways will arrange the necessary works.
- b. Cllrs CG and GM will attend the Planning workshop at HDC and the Clerk will attend the Local Plan workshop.
- c. Cllr GM mentioned that when using the Sat Nav to navigate round or through Warnham, he was taken through Stroud Lane as a short cut. It would seem that the Sat Nav directs motorists to this area as a preferred route. This would explain the increase of traffic.

8. Planning Applications –

1. DC/23/1528

Property: Maple Farm Marches Road

Proposal: Temporary siting of a marquee for storage use

Decision: The Parish Council have concerns over this application and the application it is associated with. The concerns are the size of the marquee, it should not be classed or classified as a marquee. It is of industrial size and material. The parish council also has concerns over the security of the building and site. The council therefore recommends refusal of the application.

2. DC/23/1551

Property: Village Green School Hill, Warnham

Proposal: Fell x 1 Populus Canescens (Grey Poplar) (works to trees in a conservation area)

Decision: The Parish Council have applied for this application through the tree surgeon. However, following a second opinion of the tree, the parish council would like to withdraw the application and apply for the tree to be pollarded instead. The council are keen to keep the tree and allowed regrowth. Therefore the council object to this application.

3. DC/23/1523

Property: Wattlehurst Farm Dorking Road Kingsfold

Proposal: Outline application for the erection of a permanent rural workers dwelling.

Decision: The Parish Council have no objections with this application.

With no further business the meeting closed at 19.59pm

Chair..... Date.....

Planning & Highways Committee Action Plan

<u>Date of Action</u>	<u>Type of Action</u>	<u>Update on Action</u>	<u>Updates</u>
12.07.23	Robin Hood Lane Width Restriction	Waiting update from Highways meeting	Ongoing- WSCC stated this road usage with the lorries was unacceptable. PC to contact HDC to make further enquiries and a possible site visit. Owners of Field Place were invited to a FC meeting and a further meeting was set up with the Chair and a Councillor to attend Field Place. PC will speak with HDC.
12.07.23	Gateways for the Parish Phase I	Supplier will be making delivery to contractor this week 20/07/23. Waiting further updates from Glasdon on installation dates	Completed and installed.
12.07.23	Speed Camera Locations for Kingsfold and Friday Street	Location for Fridays Street is fuzz.audit.brighter Waiting for location for Kingsfold	Ongoing- Kingsfold site – WSCC stated that one in Kingsfold may be difficult. It cant be placed in a 50mph zone and needs to be away from bends. WSCC also stated that a SID may not be the best as they only operate for set periods and on such a busy road become ignored.

			Clerk has started an application for Friday Street and waiting for WSCC to get back.
12.07.23	Stroud Lane Junction	Waiting update from Highways meeting	Completed - Tidied by the Groundstaff. WSCC said that photographic evidence should be taken of offenders that turn left and forwarded to the Police.
12.07.23	Traffic Monitoring for the parish	Waiting update from Highways meeting	Completed – WSCC stated that this is not undertaken by the PC but the PC could pay for it. There was another round of monitoring for Broadbridge Heath first and WSCC asked for the information on the last traffic monitoring the PC had. Clerk has forwarded all the documents. It was back in 2021.
12.07.23	Setting up a quarterly site meeting	Waiting update from Highways meeting	Complete - PC to set up 6 monthly meetings online with WSCC Highways
12.07.23	Parking on Hollands Way	Waiting update from Highways meeting	Completed but ongoing - Meeting 19.7.23 – PC to make contact with Saxon Weald about No. of houses and parking issues. PC to make a Community highways grant as parking bays will cost £20k plus to install
12.07.23	Bailing Hill	Waiting update from Highways meeting	Meeting 19.7.23 – Poor Surface and potholes. WSCC stated they will action ASAP.
12.07.23	Update on Bell Road	Waiting update from Highways meeting	Complete – WSCC stated that the work is scheduled to take place on 11-22 with a 24 hour road closure. PC needs to sign up to One.Network which will inform the parish of any road works.
19.07.23	Noticeboard in Warnham	Quotes supplied, to be determined at 25 th July P & HC meeting	Discussed at 25 th July meeting and deferred
19.07.23	Noticeboard in Kingsfold	Quotes supplied, to be determined at 25 th July P & HC meeting	Discussed at 25 th July meeting and deferred
19.7.23	HGV Signage	Ground Staff mentioned the lack of HGV signage throughout the parish.	Completed - WSCC Asked for evidence which the ground staff will forward on. The PC have

			already spoken about this within FC meetings but the main action has to come from WSCC.
05.09.23	SIDs	The Clerk now has both locations for Friday Street and Kingsfold. She will contact WSCC Highways to progress the application.	
05.09.23	Parking on Hollands Way	The clerk contacted Saxon Weald, who have stated that they have already spoken with residents and asked them not to park on the green area. They have suggested the council installing bollards as a further measure. They also stated the WSCC own the land not them and will need to be consulted.	Ongoing
05.09.23	Bell Road	Now being revisited by WSCC Highways to change the approval traffic calming scheme. Council will await a new scheme and date for public consultation.	Ongoing
05.09.23	Great Dorks Roundabout	Late night misuse of the roundabout. Reported to PCSO	Complete – Reported 5 th Sept to PCSO Adrian Bell