



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham.org.uk

MINUTES of the Full Council Ordinary Meeting of the Warnham Parish Council held on Tuesday 21st September 2021 at 7.30pm in the Hodgson Room in the Village Hall, Warnham

Members:

Cllr Ann Lloyd (C) (AL) (P)	Cllr Stuart Ritchie (SR) (A)
Cllr Geoff Read (VC) (GR) (P)	Cllr Sally Pavey (SP) (P)
Cllr Chris Gould (CG) (P)	Cllr Fiona Robinson (FR) (P)
Cllr Tom Bickford (TB) (A)	Cllr Ian Gurling (IG) (P)
Cllr Emma Fraser (EF) (P)	Cllr Bill McLaughlin (BM) (P)
Cllr Greg Morleysmith (A)	

In attendance: Mrs Shaw (Clerk)

Also present: CC Christian Mitchell (CM) and four members of the public

1. Apologies for absence –

Cllrs Greg Morleysmith and Stuart Ritchie sent his apologies prior to the meeting.

2. Declarations of Interest:

None received.

3. Public Participation

The members of the public spoke about the traffic calming within Bell Road and the recent accident that happened involving a car crashing through a fence and garden on the corner. Cllr CM spoke to the members of the meeting about his recent communications with Highways and a meeting that has been arranged for 6th October 2021 for a site visit to attend Bell Road. Members of the meeting raised concerns about the safety of Bell Road and the long history of accidents along the road, along with the neglect they feel from WSCC in trying to resolve the situation. WPC and Cllr CM are fully supportive of traffic calming within the Parish especially Bell Road. Cllr CM has invited members of the council and community to attend the meeting on the 6th October. Cllr IG confirmed he will be in attendance.

Two members of the public left the meeting at 20.10pm

4. Minutes of Previous meeting.

Council received, approved and accepted any recommendation from the minutes of the following committees:

- Full Council held on the 20th July 2021
- Planning & Highways Committee held on the 20th July, 30th July & 7th September 2021
- Finance Committee held on the 7th September 2021

Cllr GR proposed to RESOLVE that the recommendations and minutes be accepted by council, Cllr CG 2nd the proposal. *It was UNANIMOUSLY agreed that the Chair duly accept and sign the minutes from the committees listed below.*

5. To consider any urgent matters arising from the last meeting on the 20th July 2021 that cannot wait until the next meeting

- a. Footpath across the Cricket Field – Cllr IG mentioned he was approached by a resident in relation to a footpath being installed at the side of the Cricket Field. Cllr GR mentioned that work has taken place at the start of the path and will look into redoing it again.
- b. A24 Safety barriers – Two areas from the Plan had been put forward for traffic calming which were Bell Road and Friday Street. Unfortunately the grant the council applied for through WSCC has been rejected by WSCC, therefore the Parish Council will be looking to fund the traffic calming scheme for Bell Road itself.
- c. Byfleets – A resident made contact about Byfleets Lane and the recent works that WSCC have done. Planings have been used to infill the potholes on the verges of the road.
- d. Gatwick – Cllr SP mentioned to the members about the recent communications from HDC's leader informing stakeholders about new appointees. Cllr SP would like to invite the new appointee to a meeting. The Clerk will send an invite out. Cllr SP also mentioned about the consultation and asked if WPC and members separately complete the questionnaire.

(Action: The Clerk)

- e. Village Tidiness – Members of the meeting would like to Thank the Environment Officer's work in recent months. There was talk of the Council employing a Village Warden to help with maintaining the village further. The Clerk will gather all the information and advertise the position as soon as possible.

(Action: The Clerk)

- f. School Fireworks – 15th October – PTEA contacted the council about permission of using the field to hold fireworks. ***All in favour***
- g. Shelley's bicentennial 2022 – Cllr AL informs the meeting that the cycle path has never been officially opened and wondered whether the two events could be combined. Thoughts were to have a board at the path with all the information of Shelley. The Clerk is to write to Jonathan Lucas to ascertain permission to erect a board and to gain costings before the next meeting.

(Action: The Clerk)

Two members of the public left the meeting at 20.23pm

6. To receive an update from the following committees:

- a. Finance - No update for this meeting
- b. Planning & Traffic and Highways – Items have been discussed during the meeting. Slides from the Draft Local Plan meeting have been sent to those who attended and will be passed on to the rest of council to view.
- c. Recreation – The next meeting is scheduled for the 12th October.

7. To receive updates and reports from the County and District Councillor.

- a. County Councillor – CCllr CM informed the members that a TRO for 50mph will be in place by the end of the year for Marches Road. Cllr CM will be attending a meeting with Highways on the 6th October in Bell Road to assist the ongoing traffic issues. Cllr CM informs the members that the Robinhood roundabout is now complete. Cllr CM mentioned about Gatwick and the recent meeting he attended on the 27th August. There will be a draft of a response which he will forward on. He also mentions that he has been elected as Chairman for the Police and Crime.

b. District Councillor – No report was given at the time of the meeting.

8. To consider the new Staff Handbook
Deferred until next meeting

10. To consider adopting the new Scheme of Delegation and Terms of Reference
Deferred until next meeting

12. Finance

It was UNANIMOUSLY agreed that the Council accept and approve the payments. The Chairman duly signed the payments for approval.

Date of Invoice	Name	Invoice Number	Payment method	Description	NET	VAT	Total amount including VAT
Sept - 21							
02.09.21	NetCom		DD	It Support	£61.53	£15.38	£76.92
07.09.21	Intuit Ltd		DD	Quickbooks	£35.52	£5.99	£44.40
13.09.21	Giffgaff		DD	Clerk's Mobile			£10.00
16.09.21	QR Webtec		DD	Website Maintenance	£23.96	£5.99	£29.95
				Total	£121.01	£27.36	£161.27

b) Bank Reconciliation

It was UNANIMOUSLY agreed that the Council accept and approve the bank Reconciliation.

Warnham Parish Council

Date 16th September 2021

Prepared by Clerk - Mrs Shaw

Balance per bank account as of 16th September 2021

Lloyds Treasurer account	£	£
Lloyds BB Inst Online	£26,716.34	
Lloyds Bus Bank Online	£3,582.47	
Virgin	£18,956.32	
	£50,911.37	

Balance as per cashbook at 16th Sept 2021

Total £100,166.50

Open balance as of 16 th Sept 2021		£100,166.50
Add: receipts (income) in the year		£57,544.47
Less: payments (expenditure) in the year		£31,600.50
Current balance		£100,166.50

Breakdown of Council Reserves			
Total cash balance			£100,166.50
Precept received to date			£42,941.81
Total reserves			£100,166.50
Total reserves include:			
Operating reserves			
Earmarked reserves :			
Remaining non-earmarked reserves:			
For identified projects			£
Checked and approved on:			
Signed:			

13. Exempt

Council moved to exempt business in accordance with the Public Bodies (Admission to Meetings) Act 2060 to exclude the public and press for discussion of the following personal or confidential matters (staffing) where publicity might be prejudicial to the special nature of the business.

With no further business the meeting closed at 21.34pm

Chairman..... Date.....

DRAFT