



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham.org.uk

MINUTES of the Full Council Ordinary Meeting of the Warnham Parish Council held on Tuesday 7th December 2021 at 7.30pm in the Parish Room

Members:

Cllr Ann Lloyd (C) (AL) (A)	Cllr Stuart Ritchie (SR) (P)
Cllr Geoff Read (VC) (GR) (P)	Cllr Sally Pavey (SP) (A)
Cllr Chris Gould (CG) (P)	Cllr Fiona Robinson (FR) (P)
Cllr Tom Bickford (TB) (A)	Cllr Ian Gurling (IG) (A)
Cllr Emma Fraser (EF) (P)	Cllr Bill McLaughlin (BM) (A)
Cllr Greg Morleysmith (GM)(P)	

In attendance: Mrs Shaw (Clerk)

Also present:

1. Apologies for absence –
Cllr SP sent her apologies in prior to the meeting. Cllrs TB and IG were absent. CCllr and DCllrs sent their apologies prior to the meeting.
2. Declarations of Interest:
Cllr GM declared an interest on the planning application that was discussed under the Planning & Highways Meeting.
3. Public Participation
There were no members of the public present at the meeting.
4. Minutes of Previous meeting.
Council received, approved and accepted any recommendation from the minutes of the following committees:
 - a. Full Council held on the 26th October 2021
 - b. Planning & Highways Committee held on the 26th October & 23rd November 2021
 - c. Finance Committee held on the 23rd November 2021

Cllr GR proposed to RESOLVE that the recommendations and minutes be accepted by council, Cllr CG 2nd the proposal. *It was UNANIMOUSLY agreed that the Chair duly accept and sign the minutes from the committees listed below.*

5. To consider any urgent matters arising from the last meeting on the 26th October 2021 that cannot wait until the next meeting

a. Update on Gateways

The Clerk informed the members that the gateways are now underway and will keep council up to date on any progress.

b. Update on Speed Sign

The Clerk informed the members that the pole had been ordered and once received will be installed with the new speed sign on it.

c. Update on responses for the Shelley Anniversary

The Clerk wrote to many stakeholders including WSCC, HDC, Warnham Park Estates, Horsham Museum and Wild about Warnham. Some responses have come back but not all. Cllr SR offered to help in obtaining responses and report back.

d. Update on Wapple Way Ditch clearing and Sign

Cllr AL informed the members about the progress of the ditch and where it is located. The Clerk informed the members that the ditch clearing is arranged for the month of December and the new sign for Wapple Way is in the process of being finalised.

e. Freedom of the Parish

The Clerk spoke to the members and suggested that it would be lovely to honour Cllr McLaughlin, who has been on council for 32 years. The Honour would consist of being presented with the Freedom of the Parish. The Clerk would arrange the certification and look to award Cllr McLaughlin in the New Year. ***It was UNANIMOUSLY agreed that the Council would honour Cllr McLaughlin with the Freedom of the Parish and the Clerk would arrange everything.***

6. To receive an update from the following committees:

a. Finance - No update for this meeting

b. Planning & Traffic and Highways –

7. To receive updates and reports from the County and District Councillor.

a. County Councillor – Report attached in appendices.

b. District Councillor – Cllr SR spoke in his capacity as DC for HDC. The Leader of HDC resigned a month again with a new Leader being appointed last week. There has also been a new cabinet appointed.

Cllr SR left the meeting at 20.02pm

8. Finance

a. Payments for approval

It was UNANIMOUSLY agreed that the Council accept and approve the payments. The Chairman duly signed the payments for approval.

Date of Invoice	Name	Invoice Number	Payment method	Description	NET	VAT	Total amount including VAT
Nov - 21							
19.11.21	Southern Electric		DD	StreetLight Electricity	£59.96	£3.15	£63.12
19.11.21	Royal		FP	Royal Image	£155.28		£155.28

	Images						
22.11.21	John Harraway		FP	Tree Survey	£594.00		£594.00
22.11.21	Staffing		FP	Staffing Cost	£2,072.96		£2,072.96
22.11.21	J Gumbrill		FP	War Memorial Restoration	£100.00	£20.00	£120.00
24.11.21	HP Smart		DD	Printing	£9.99		£9.99
29.11.21	Wilbar Associates		FP	Gateway Design	£115.00	£23.00	£138.00
29.11.21	QR Webtech		FP	Website Design	£750.00		£750.00
30.11.21	Nest		DD	Pension Costs	£322.84		£322.84
Dec – 21							£63.12
02.12.21	Netcom IT		DD	IT Support	£67.97	£13.59	£81.53
				Total	£4,248.00	£59.74	£4,307.72

b) Bank Reconciliation

Bank Reconciliation

Warnham Parish Council

Date 2nd Dec 2021

Prepared by Clerk - Mrs Shaw

Balance per bank account as of 2nd Dec 2021

£ £

Lloyds Treasurer account	£52,071.35
Lloyds BB Inst Online	£3,582.53
Lloyds Bus Bank Online	£18,986.14
Virgin	£50,911.37

Balance as per cashbook at 2nd Dec 2021

Total £125,551.39

Balances as of 2 nd Dec 2021			£125,551.39
Add: receipts (income) in the year			£102,126.20
Less: payments (expenditure) in the year			£49,803.37

Current balance			
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Breakdown of Council Reserves			
Total cash balance			£125,551.39
Precept received to date			£85,888.62
Total reserves			£125,551.39
Total reserves include:			
Operating reserves			
Earmarked reserves :			
Remaining non-earmarked reserves:			
For identified projects			£

c) Draft Budget

The Members of the council ***UNANIMOUSLY agreed to raise the precept by 8% to £92,754.72. This increase is to include provisions for addressing highways issues, an extra member of staff and general reserves.***

With no further business the meeting closed at 20.55pm

Chairman..... Date.....

Report to the meeting of Warnham Parish Council

Cnty Cllr Christian Mitchell

Tuesday, 7 December 2021, 7:30pm

Speed Indicator Device (SID)

Following road visits on 6 October 2021 (please see report dated 26 October 2021) may consideration be given by the Parish Council for a Speed Indicator Device (SID) on this particular corner? Sums from s.106 or other such funds from the Parish Council are able to be used for such purchase with WSCC able to licence installation on WSCC land. Location on the very narrow verge is however a potential problem and access for ongoing periodical maintenance. I'm very happy to assist with this and with WSCC highways.

Gatwick Airport

WSCC position is that it cannot support plans to bring Gatwick's emergency runway into full-time use. This was set out at Cabinet on 16 November 2021 when GAL's consultation was discussed and concerns about the lack of detail and supporting evidence provided by GAL were raised. Mr Lee Harris, executive Director for Place Services, told Cabinet meeting that the consultation process had not been easy for WSCC as there had been "little pre-engagement" by GAL and some of the information provided was "incomplete".

At the meeting of Council on 22 October 2021 I spoke strongly against the use of the 'emergency' runway (sometimes also referred to as the northern runway).

Covid (23 November)

The latest data, as of Friday 19 November 2021 further reinforces that we are far from over this pandemic, with many districts and boroughs in West Sussex having some of the highest Covid-19 rates in the country amongst young people. WSCC are aware of more than 1,700 cases in the last week in children and young people's settings including schools; an increase of around 600 on the previous week. Rates have risen sharply in children and young people aged over 5, particularly 10–14-year-olds, with rates of over 2,000 per 100,000, more than double the national average for this age group. Mid Sussex is a particular hotspot and has had one of the highest rates in the country for young people. WSCC are now seeing increasing cases in primary schools.

As West Sussex is now an area of high prevalence secondary school headteachers have been advised to reintroduce the requirement for students to wear face coverings in communal areas in schools, unless they are exempt, whether there are currently Covid-19 cases in school or not. This is in line with the latest government guidance for schools,

Fire Station

West Sussex Fire & Rescue Service are to build a new fire station and training centre at a site just off the A24 near Horsham. The main contractor, Wilmott Dixon, will now begin works at Highwood Mill.

WSCC are committed to building a new centre that will not only benefit the residents of Horsham, but residents across the whole of West Sussex, by providing our firefighters with industry-leading training facilities to ensure they are best-prepared to keep our communities safe. The site will be home to a brand new 24 hour fire station for Horsham, along with an industry leading training centre, including a live fire training facility and road traffic collision training area.

The new fire station will incorporate all the best practice around firefighters' health and wellbeing, including improved contamination management for firefighters returning from incidents.

In addition to various training rooms used for digital simulations and assessments, three ancillary buildings will assist in the delivery of real-life scenarios:

- combined training tower and breathing apparatus facility
- realistic live fire training facility
- residential recruit training
- incident command training facility
- realistic road traffic collision training area

The learning and development centre will include residential accommodation to deliver firefighter training. The new facility has an emphasis on renewable energy sources, such as solar panels and air source heat pumps providing heating, as well as electric vehicle charging points in-line with the county council's drive to become carbon neutral by 2030.

Verges' potential explored to help tackle biodiversity crisis

An innovative, joint project is exploring the potential for grass verges to become important havens for wildflowers, insects and pollinators to help tackle the biodiversity crisis. The three-year pilot scheme is being spearheaded by a partnership of WSCC and the South Downs National Park Authority. The research will focus on the potential benefits of removing grass cuttings (known as arisings) from the grass verges alongside the roads.

Traditionally, verges are mown and the grass cuttings are left on the ground to decompose, enriching the soil which encourages coarser grasses to dominate and outcompete any wildflowers.

Removing the arisings means that the soil is not enriched with nutrients. Without the soil enrichment, a variety of wildflowers are able to grow and provide habitat for bees, butterflies and other insects.

The process of removing arisings during cutting, using a special machine-cutting equipment, is being trialled by West WSCC at verges in the Chichester District of the National Park, including Midhurst, Rogate, Bury and Lurgashall.

The National Park Authority, working with ecological surveyors The Ecology Co-Op, will be leading on the biodiversity monitoring over the next three years. The surveys will look at the impact of the “cut and collect” system on the diversity of flora and fauna.

There’s strong evidence that pollinators everywhere have struggled in the past four decades, with a recent study showing that a third of British wild bees and hoverflies are in decline. Without action, some of these species that are vital for biodiversity and food production could even become extinct nationally. Grass verges full of wildflowers can act as ‘highways’ for these pollinators, providing much-needed habitat and also linking up their foraging areas.

If this pilot scheme is successful it could be expanded. Other local authorities, such as Dorset, have been running cut and collect over several years and found that changing the way grass verges are managed can increase biodiversity significantly. This is set to be a boost for the County Council’s [Pollinator Action Plan](#) and WSCC’s commitment to help conserve the UK’s pollinators. It dovetails perfectly with our other WSCC initiatives, such as the [Community Road Verges and Notable Road Verges](#) schemes.

The cut and collect approach can also mean that less grass cutting is needed in the long-term, as grass isn’t allowed to out-compete all other plants and therefore doesn’t grow as long.

Report on bee study by Centre for Ecology and Hydrology (CEH) - www.bbc.co.uk/news/science-environment-47698294

For more information on ReNature visit www.southdowns.gov.uk/renature/

The Police and Crime Commissioner Panel

The Police and Crime Commissioner Panel met on Friday, 24 September 2021.

<https://sussexpcp.gov.uk/meetings/forthcoming-meetings/>

The next meeting is Friday, 28 January 2022 at 10:30am.

<https://sussexpcp.gov.uk/meetings/forthcoming-meetings/>

ENDS