



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham.org.uk

MINUTES of the Ordinary Full Council Meeting of the Warnham Parish Council held on Tuesday 26th January 2021 at 7.30pm via Zoom under SO's Amendment Remote Meetings 2020

The Meeting of the Full Council started at 19.35pm following on from the Planning Committee meeting.

Members:

Cllr Ann Lloyd (C) (AL)	(P)	Cllr Stuart Ritchie (SR)	(P)
Cllr Geoff Read (VC) (GR)	(P)	Cllr Sally Pavey (SP)	(P)
Cllr Chris Gould (CG)	(P)	Cllr Fiona Robinson (FR)	
Cllr Tom Bickford (TB)	(P)	Cllr Ian Gurling (IG)	(P)
Cllr Mary Byrne (MB)	(P)	Cllr Emma Fraser (EF)	(P)

In attendance: Mrs Shaw (Clerk)

Also present: 2 Members of the public. DCllr Michelle

1. Public Session-

The first member of the public addressed the meeting with concerns relating to Item 7 – Wild About Warnham – Wild Flowering the main Village Green. The item was later discussed in full.

The second member of the public addressed the meeting with a request for a grant for signage and security equipment for the Single use plastic recycling scheme. The Member of public confirmed the bins are now in place.

Cllr GR proposed that a grant of £500 be awarded to the scheme. Cllr AL seconded the proposal. *It was UNANIMOUSLY agreed that the Council would award a grant of £500 to the Single use plastic recycling scheme.*

The clerk will make contact with the member of public to issue a grant application form to be completed and returned.

(Action Clerk)

2. Apologies-

Cllr Fiona Robinson sent her apologies prior to the meeting and was unable to attend for personal reasons. **Council approved the absence.**

DCllr Tricia Youtan sent her apologies prior to the meeting due to other commitments but sent in her report which has been included within the minutes.

3. Declarations of Interest –

Cllr SP – Item 11 – A recommendation for Website Maintenance due to using them outside of the Council.

Second member of the public left the meeting at 19.57pm

4. Reports from WSCC and HDC Representatives-

DCllr Youtan – There was nothing much to report other than the potential development at Rookwood

which has raised many objections. HDC must present their HDPF by March otherwise any development will be taken out of its hands leaving developers free to apply for development across the area. The downside of this would be lack of control over sites and also loss of monies from developers. Considerable time, effort and cross party agreement will be necessary to plan a way forward. DCllr Mitchell circulated his report prior to the meeting and is attached to the minutes in Appendix 1. Cllr SP raised a comment to Cllr SR in his capacity of DCllr regarding the second runway at Gatwick Consultation. DCllr Mitchell will making contact and report back to Council. Cllr SP further mentioned The Night Flight Consultation which closes on the 3rd March.

DCllr Mitchell left the meeting at 20.02pm

Cllr SR spoke in his capacity as DCllr. He mentioned that the revised plan for Rookwood has been out Forward, which preserves the corridor of the land along Boldings Brook (Red River). There may be a high Level of housing including a large number of affordable homes. There will be a public consultation and Cllr SR urged Council to participate in completing it. District Council will be reporting on the increase of Council Tax for the coming year. It is projected that the increase will be £5 per electorate. Confirmation Will be reported at the March Full Council meeting. Cllr SP mentioned about a planning application in Relation to Maxland Farm. Cllrs SP and CG spoke about the council's concerns regarding the highways Access. Cllr SR requested the planning application details so that he would be able to discuss with the Planning officer. Cllr SR requested that Item 7 be brought forward for discussion before leaving the meeting, Cllr AL **Agreed.**

5. Approval of Minutes-

The minutes from the Full Council meeting held on the 8th December 2020 were duly approved and signed by the Chairman as an accurate reflexion of the meeting. ***It was UNANIMOUSLY RESOLVED to adopt and sign the minutes as an accurate reflexion of the meeting.***

6. Progress Report-

The progress report had been circulated prior to the meeting. The new clerk will work through the list.

(Action Clerk)

7. Wild About Warnham-

Cllr IG addressed the meeting. A meeting was held in the week of 18th Jan 21 to discuss the results. The New Cycle path and wildflower seeding is under way with the wild flower seeds being purchased by the Warnham Society. Currently waiting a change in weather in order to sow the seeds. Warnham Church Yard has set aside new areas for wildflowers seeds along with a new hedging along the eastern boundary. Swift action will carry out another survey this year with consideration to having swift boxes throughout the village. Other projects and planned events are on hold due to Covid-19. Residents of Kingfold have been approached in relation to having areas of rewildering. Update on the Village green- The principal comment of those living around the green is that the PC should continue to maintain the green for recreation with the continuation of the current grass cutting regime. Cllr IG stated that it was never the intention to turn the village green into a Butterfly Field. Places are in place to replant trees. The main areas for wildflowers seeds will be the edging and banking around the green. Cllr IG asked Cllr SR about the hedging along the road to Ends Place. The Tenant farmer is in agreement but confirmation from the

landowner needs to be sought. Cllr SP mentioned an area of land up Knob Hill and wondered whether this could be incorporated into the wildflowering scheme too. Cllr IG suggested that would be a good idea.

Cllr SR and first member of the public left the meeting at 20.27pm

8. Finance and Agenda Advisory Group Update-

The minutes from the Advisory Group were circulated prior to the meeting. Following the meeting there was a recommendation for the full amount of £16k as a contribution to the cycle path be paid in the current financial year of 2020/2021 to clear any remaining commitment. ***It was UNANIMOUSLY RESOLVED that the Council accepts the Finance and Agenda Advisory Group's RECOMMENDATION to clear the full amount of £16k as a contribution to the cycle path.***

The outgoing Clerk had supplied three quotes for the new website maintenance contracts. ***It was UNANIMOUSLY RESOLVED to offer the contract of website maintenance to QR Webtech. Cllr GR proposed the recommendation with, Cllr AL seconding the proposal.***

Cllr SP mentioned the Night Flight Consultation Sub-Group. There will be a consultation online with a deadline of 3rd March and 31st May. There will be 77 questions and requests that everyone takes part. Cllr SP will send all information to the Clerk to circulate.

(Action Clerk and Cllr SP)

9. Recreation Advisory Group

The minutes from the Advisory Group were circulated prior to the meeting. Following the meeting there was a recommendation to accept the quotation from Huck to replace the parts. The Clerk remained the Council that all quotes under £500 do not have to go to committee for approval. Under delegated power the Clerk is authorised to accept quotes with authority of the Chairman of the group. ***It was UNANIMOUSLY RESOLVED that the Council accepts the quote.***

Cllr AL mentioned about the signs for the Playground. There was confusion as to the current Covid-19 signs. Clerk will check and once a new mobile contact number has been ascertained, will have new signs made and installed.

(Action Clerk)

10. Grass Cutting Tenders-

It was UNANIMOUSLY RESOLVED to accept the tender from Grasstex Ltd. Cllr GR proposed to accept the quotation with Cllr SP seconding the proposal.

(Action Clerk)

11. Website Maintenance and Hosting-

This item has been dealt with under Item 8.

12. Interim Internal Audit Report 2020-

Council noted the report.

13. Planning Committee-

Council noted the comments made within the Planning Committee minutes and the Clerk will register the council's responses.

(Action Clerk)

14. Approval of Payments and Finance report-

Payments where duly authorised and approved for the chairman to sign. Cllr GR proposed the approval and Cllr CG seconded the proposal. It was UNANIMOUSLY RESOLVED to approve the schedule of payments totalling £12927.62 (gross including VAT).

15. Correspondence-

The Clerk mentions that an email from SSALC was circulated on Briefing notes from Local Authorities tackling local crime. Noted

Cllr SP mentioned that she has a sit on the NCF (Noise Community Forum). They have produced ToFR for anyone wishing to take the sit. ***It was UNANIMOUSLY AGREED that Cllr SP take up the seat on the NCF. Cllr GR proposes with Cllr AL seconding the proposal.***

16. Reports and Matters

Cllr SP mentioned about putting flowers at the bus stop and will report back to council with costing.

Cllr IG mentioned about the Cycle path on A24, the metal gate has fallen down. Cllr IG advised to report to Love West Sussex.

Cllr TB mentioned that the Warnham sign at the junction of A24/Bell Road has fallen off. Cllrs AI and IG will investigate and report back.

Clerk's email: The Clerk has made some recommendations for council to consider:

- Laptop – The current laptop is old and in need of updating. Clerk to gain three prices for the next meeting.
- Debit Card – The Clerk recommends that the council has a debit card for the account. This would enable payments to be made via the council account without the clerk paying using own their own account.
- Zoom v Teams: Council have confirmed they will continue to use Zoom and will require an annual subscription. Clerk to arrange.
- Charles Arnold Baker on Local Government – Council have authorised the Clerk to purchase the latest edition of the CAB Book from SLCC.
- Clerk's Mobile – Cllr IB will send a Giffgaff mobile sim for the clerk to use. Clerk to look into purchasing a mobile via a reconditioned site.

Cllr WM mentioned about the War Memorial requesting that the WI take over the maintenance of the Memorial. Cllr AL understood that the WI currently do maintain the Memorial and would be happy for the arrangement to continue.

With no further business the meeting closed at 21.38pm

Chairman..... Date.....

Report to Warnham Parish Council

Cnty Cllr Christian Mitchell

Tuesday, 26 January 2021, 7:30pm

Update on budget and savings options

Late in November 2020 the Chancellor of the Exchequer announced the public sector spending plans and in mid-December 2020 the local Government finance settlement for 2021/22 was announced by the Ministry of Housing and Local Government.

Cabinet will consider the proposed budget on 22 January 2021.

This year has been extremely challenging for all local authorities, both in terms of the usual level of demand for services but intensified by the pandemic.

WSCC has significant pressures on many of its core services and these pressures will continue for some time. Now that HM Government has set out what funding it will provide to local authorities for the coming year and what parameters it is putting around Council Tax this means WSCC will be able to remove some of the savings that had originally been proposed in order to mitigate, as best it can, the impact of these challenging financial times, for residents.

Timetable

On 20 January 2021 the Council's Performance and Finance Scrutiny Committee will look at the current budget position.

On 22 January 2021 a public meeting of the Cabinet will consider the final budget proposals, including the final savings and the capital programme.

On 12 February 2021 Full Council will be asked to support the final Revenue Budget for 2021/22, our Capital Strategy 2021 – 2026 and our Treasury Management Strategy Statement 2021/22.

Business of the County Council

Full Council meets on Friday, 12 February 2021 (remotely).

The Police & Crime Commissioner Panel

The Police & Crime Commissioner Panel's next meeting (remote) is on Friday, 29 January 2021.

<https://sussexpcp.gov.uk/meetings/previous-meetings/>

ENDS