



WARNHAM PARISH COUNCIL

Clerk: Mrs Shaw E-mail – clerk@warnham.org.uk

MINUTES of the Full Council Ordinary Meeting of the Warnham Parish Council held on Tuesday 9th March 2021 at 7.30pm via Zoom under SO's Amendment Remote Meetings 2020

Members:

Cllr Ann Lloyd (C) (AL) (P)	Cllr Stuart Ritchie (SR)
Cllr Geoff Read (VC) (GR) (P)	Cllr Sally Pavey (SP) (P)
Cllr Chris Gould (CG) (P)	Cllr Fiona Robinson (FR) (P)
Cllr Tom Bickford (TB)	Cllr Ian Gurling (IG) (P)
Cllr Mary Byrne (MB) (P)	Cllr Emma Fraser (EF) (P)
Cllr Bill McLaughlin (BM)	

In attendance: Mrs Shaw (Clerk)

Also present: 1 member of the Public

1. **Apologies for absence:**

Cllr Tom Bickford, District and County Councillors.

Absent : Cllr Ritchie and Cllr McLaughlin

2. **Declarations of Interest:**

None received.

3. **Public Participation**

The member of public informed the meeting on the progress of Wild about Warnham. The first butterfly has been seen in Warnham Butterfly Field on 9th March. Works have been completed for the Winter Management Programme. Thanks were given to the Parish Council for their involvement. Cycle Path updates: The weather has not lent itself to the works planned. The Farmer was due to rotavate the land ahead of sowing but has been unable too. The member of the public spoke in connection with Item 12 mentioning the pros and cons about the offer. The member of the public offered their services in relation to contacting the company and finding out further information and reporting back to the Council.

4. **Minutes of Previous meeting.**

Council noted and approved the minutes from the committees below. ***It was UNANIMOUSLY agreed that the Chair duly accept and sign the minutes from the committees listed below.***

- Full Council held on the 26th January 2021
- Planning Committee held on the 23rd February 2021
- Finance Committee held on the 23rd February 2021

5. To consider any urgent matters arising from the last meeting on the 26th January 2021 that cannot wait until the next meeting

Cllr GR delivered the sad news to the members that a previous clerk to the council Dave Barry has sadly passed away. Cllr Read would supply the Clerk with contact information for a condolence letter to be sent on behalf of the Council.

(Action: Cllr Read and Clerk)

Cllr SP mentioned the works relating to the Finger Posts. The Clerk informed Cllr SP that an email had been sent at the start of the year to chase them. Confirmation was sent back that they would start work as soon as possible and make contact beforehand. Cllr SP also mentioned that she would be attending a Climate Change seminar with an interest on the Hot Bin Trial. Cllr SP would report back for the next meeting.

Cllr EF mentioned that it would be a good idea to advertise Recycling more on Social Media and the Website.

Cllr IG mentioned that the Cable Runway was slack and could council get it maintained.

Cllr AL mentioned that the Village Hall Committee were due to hold a meeting and requested the use of the Parish Council's Zoom details.

(Action: The Clerk)

6. To receive an update from the following committees:

- a. Finance - No update received.
- b. Planning – Cllr CG gave an update on the planning applications prior to Full Council. Cllr CG went on to further update the members on Maxlands. The Committee Meeting at HDC was on 2nd March whereby Cllr CG attended and represented the Council. The application was approved by HDC. Cllr CG also mentioned about Planning Application D/21/2525 – Warnham Cricket Club – Netting. The members felt that they were unable to comment on the application but would like state that they are not in support with the application due to the size of the structure and the fact that the structure will be permanent.
- c. Recreation – No update received.
- d. Traffic and Highways – Cllr GR had been asked to look at the Robin Hood Plan by residents and will chase pedestrian crossing and lights.

(Action: The Clerk)

7. Correspondence

Reports from the CCllr and DCllr were circulated prior to the meeting and are attached to the minutes.

8. Gatwick Airport

Cllr SP had drafted a letter to be sent to Cllr Marshall at West Sussex County Council in relation to Gatwick Airport. ***It was UNANIMOUSLY agreed that the Council accept and approve the letter and for the Clerk to send the letter Cllr Marshall.***

(Action: The Clerk)

9. Newsletter

The Clerk had approached the Council in relation to producing a quarterly Newsletter based on supplying residents with Council related information. The members asked whether the Newsletter would be available on line or delivered to each resident. The Clerk stated that the aim would be for both to ensure that every household had access to it. The Members requested that the Clerk gain costings and report back for the next Full Council with the aim of getting a first edition out in time for Summer.

(Action: The Clerk)

10. To receive an update on WSALC

Cllr AL gave an update to the Members on the issues surrounding the breakdown of SSALC and WSALC. SSALC will be no more from 1st April. WSALC will then run a trial period of 3-6 months with Mulberry and Co provided support.

11. To receive an update on North of Horsham Liaison Meetings

The Clerk had sent information relating to North of Horsham liaison meetings prior to the meeting. The Members stated that they do find it informative and useful.

12. Free Trees for planting

The Members **UNANIMOULSY agreed that this would be passed to the member of public to investigate and report back to council. Council are very supportive of the programme.**

13. To discuss HDC removes rights for communities to make statements at cabinet/council meetings.

Correspondence had come in from a member of public stating that HDC had removed all rights for the public to comment at any HDC meetings. The members had requested for the Clerk to forward the correspondence to the CCllrs and DCllrs for input. **(Action: The Clerk)**

14. To approve E-Resolution

The Clerk approached the Members about an E-Resolution form to be put in place. This is to aid Members in approving any urgent matters between meetings that can not wait until the next meeting. The purpose of this process with aid Council's audit trial. **It was UNANIMOUSLY agreed that Council would accept and adopt the new process of approving urgent matters outside of meetings via an E-Resolution form.** **(Action: The Clerk)**

15. Staffing Policies

The Clerk had informed the meeting that she had been updating all the governance documents. There were new staffing policies to be approved and adopted. Council had requested more time to go through the documents and asked that the item be deferred to the next full council meeting. **It was UNANIMOUSLY agreed to defer.**

16. Finance

a. Payments for approval

It was UNANIMOULSY agreed that the Council accept and approve the payments. The Chairman duly signed the payments for approval.

b. Bank Reconciliation

It was UNANIMOULSY agreed that the Council accept and approve the bank Reconciliation. The Chairman duly signed the bank reconciliation.

c. Finance report from 17th Feb to 4th March 2021

It was UNANIMOULSY agreed that the Council accept and approve the financial report for the period on 17th Feb to 4th March.

- a) Payments to be approved

Warnham Parish Council
Expenditures by Supplier Summary
 23 February - 4 March, 2021

	<u>Total</u>
Mulberry and Co	120.00
Netcom IT Solutions	661.50
Not Specified	4,139.01
TOTAL	£ 4,920.51

- b) Bank Reconciliation

Warnham Parish Council
Balance Sheet
 As of March 4, 2021

	<u>Total</u>
Bank balances	
Total Bank balances	
Total cash balance	
Lloyds Business Instant	5,964.02
Lloyds Treasurers Current Acc	25,058.32
Playground bank account	3,582.23
Virgin Money bank account	50,911.37
Total Total cash balance	£ 85,515.94
Net current assets	£ 85,515.94
VAT due	
Total VAT due	
Payroll Liabilities	
HMRC	-595.57
Pension	94.46
Total Payroll Liabilities	-£ 501.11
VAT Control	-16,831.04
Total Total VAT due	-£ 17,332.15
Total VAT due	-£ 17,332.15
Net current assets (liabilities)	£ 102,848.09
Total assets less current liabilities	£ 102,848.09
Total net assets (liabilities)	£ 102,848.09
Charity funds	
Retained Earnings	113,771.01

Surplus/(Deficit)		-10,922.92
Total Charity funds	£	102,848.09

c) Finance report February 2021

Warnham Parish Council

Financial Activities

1 January - 4 March, 2021

	<u>Total</u>
Income	
Interest earned	0.08
Total Income	<u>£ 0.08</u>
Total	<u>£ 0.08</u>
Expenditures	
B Parish Maintenance	
Trees and fences	100.00
Total B Parish Maintenance	<u>£ 100.00</u>
C Playground	
Playground inspections	48.00
Total C Playground	<u>£ 48.00</u>
D Staff costs	
Employee expenses	209.00
Payroll taxes	309.42
Pensions	235.12
Total D Staff costs	<u>£ 753.54</u>
E Data Protection	35.00
E Grants	500.00
E Office/General Administrative Expenditures	339.40
E Street light electricity	2,321.06
E Website & IT	810.53
E Royal Mail license	99.50
Payroll Expenses	
Pension	40.48
Taxes	168.36
Wages	5,257.13

Total Payroll Expenses	<u>£</u>	<u>5,465.97</u>
Total Expenditures	<u>£</u>	<u>10,473.00</u>
Net Operating Income	<u>-£</u>	<u>10,472.92</u>
Other Expenditures		
E Recruitment of Clerk		450.00
Total Other Expenditures	<u>£</u>	<u>450.00</u>
Net Other Income	<u>-£</u>	<u>450.00</u>
Net Income/(Expenditure)	<u>-£</u>	<u>10,922.92</u>

With no further business the meeting closed at 21.01pm

Chairman..... Date.....

Report to Warnham Parish Council

Cnty Cllr Christian Mitchell

Tuesday, 9 March 2021, 7:30pm

Night flight consultation

The Department for Transport are undertaking a consultation on Night flight restrictions and this has been split in to two Stages. <https://www.gov.uk/government/consultations/night-flight-restrictions-at-heathrow-gatwick-and-stansted-airports-between-2022-and-2024-plus-future-night-flight-policy/night-flight-restrictions>

Night Flight Restrictions have been in place at Gatwick Airport since 1971, with the most recent restrictions published in 2017, covering the period October 2017 to October 2022. These restrictions set out bans on the noisiest aircraft through the night flight regime (23:00 – 07:00), and the application of the Quota Count (QC) system, that places limits on both movements and noise energy that can be emitted at each airport.

There are also restrictions on movements and noise energy for each of the relevant airports, between 23:30 – 06:00 – known as the night quota period. The movement limit refers to the maximum number of aircraft that can take off or land during the night quota period. The QC limit is related to the maximum amount of noise energy that can be produced.

Airport operators have flexibility on how manage their allowances. For example, an airport can use all of its quota count, then, even if it has additional movements available, the movements cannot be used. The QC limit system incentivises the use of quieter aircraft, in order to maximise the number of movements that can take place.

The structure of the current regime includes an operational ban on the noisiest aircraft between 23:00 – 07:00 – known as the night period.

Stage 1: consultation on proposal to maintain existing night flight restrictions, from 2022 – 2024, and to introduce a ban on QC4 rated aircraft during the night quote period.

The main aim of the Stage 1 proposal is to roll forward the current night flight regime for a further two years, from October 2022 to October 2024, as well as adding a ban on QC4 level aircraft from night flying.

Stage 2: consultation seeking views on policy options for the future night flight policy, beyond 2024. The consultation deadline for stage 2 is 31 May 2021.

Road surveys in Warnham

The list of 11 roads has been agreed and will be surveyed later this month.

TRO on Northlands Road/Marches Road

The speed reduction TRO on Northlands Road/Marches Road is scheduled for delivery as part of the 2021/22 TRO programme, and as such WSCC will be looking to undertake the public consultation phase at some stage this summer, with implementation following on from that, although how quickly this is done will depend to an extent on whether WSCC receive any objections to the scheme.

The Traffic Officer for the area, Matt Gray, will be undertaking the design of the scheme.

On another, related point, WSCC highways have received numerous expressions of concern over the years regarding the junction of Marches Road and A24 Dorking Road, where there is a slip road that was originally intended to serve traffic entering Marches Road from the A24, but has on occasion been used by traffic going in the opposite direction.

As a result of this WSCC are considering attaching a 'No Entry' restriction to the same TRO as the reduced speed limit, making it illegal to use the slip road when exiting from Marches Rd onto the A24.

I assume that the Parish Council would support this and further to my email to the Parish Council Chairman and Clerk on 4 March 2021 no objections do date have been received but please do let me know if there is support for this on any objection if this is the first opportunity as a Parish Council to meet and consider this.

Hop Oast HWRS

WSCC having secured some Covid funding Hop Oast will be open for an additional day (Tuesday) for the summer months only: <https://www.westsussex.gov.uk/land-waste-and-housing/waste-and-recycling/recycling-and-waste-prevention-in-west-sussex/household-waste-recycling-sites/horsham-household-waste-recycling-site/>

And the summer opening hours will be brought forward. Summer hours of operation would normally come into effect on 1 April however, from Friday, 12 March all sites will be open until 6pm (currently 4pm).

Budget and savings options

Council met on 12 February 2021 (remotely) and approved investment of £22m in services with particular investment in Adults and Children's Social Care, an additional £12m for highways, £10m to meet climate change commitments such as being carbon neutral by 2030. In order for a balanced budget council tax will increase by 1.99% plus 3% for adult social care.

Planning permission given for new Horsham fire and rescue station and training centre

On 2 February 2021 planning permission was given for the new fire station and training centre in Horsham. Planning conditions were agreed including changing the colour of the cladding on the training building. The combined facility will be built on land off the A24 at Highwood Mill adjacent to the A24.

Council supported solar scheme starts rollout

More than 1,000 households who signed up for the council-supported Solar Together Sussex will soon be running on cheap, clean electricity. The first systems have been installed under the WSCC led group buying scheme, which enables residents across Sussex to install high-quality, roof-mounted solar panels at a competitive price.

Protecting our trees

WSCC has launched a new strategy to help protect trees and create new woodland in West Sussex. The West Sussex Tree Plan will make sure any trees on WSCC owned land are maintained, protected and improved. The plan will also aim to influence how the rest of the county's woodland is managed.

£2.3m for cycling and walking

WSCC has successfully secured funding for permanent improvements in phase 2 of the Active Travel Fund. Five projects have been identified for taking forward with the main one being a new off-carriageway 2km long shared cycle way/footway adjacent to the A24 at Findon.

Pollinator friendly roadsides

WSCC Highways team has started working with local communities to create less manicured roadside verges. The verges will attract pollinators and encourage wildflowers. The process is known as wilding. Anyone interested in 'wilding' the verges in their area should contact email: active.communitis@westsussex.gov.uk

Supporting vulnerable families this winter

WSCC has been allocated £1,989, 592 from the Government as part of the Covid Winter Grant scheme. This funding will be used to support individuals and families most in need this winter. A large proportion of it has been allocated to support children eligible for Free School Meals (FSM) over the Christmas and February school holidays. Families and children who are not eligible for FSM but who are experiencing financial hardship are encouraged to contact the Community Hub in confidence to see practical support and advice. The Hub is open every day from 8am to 8pm on 033 022 27980.

The Police and Crime Commissioner Panel

The Police and Crime Commissioner Panel met on Friday, 29 January 2021 where the Commissioner's proposed Precept was approved.

<https://sussexpcp.gov.uk/meetings/previous-meetings/2021-meetings/>

Sussex Police have recruited an additional 129 officers since the Government launched their recruitment drive over a year ago. A total of 6,620 extra officers have joined police forces across England and Wales. The Government remains on track to meet its manifesto commitment of recruiting 20,000 extra officers by 2023.

ENDS